



APPRENTICESHIP UPDATE

NATIONAL INSURANCE CONTRIBUTION SAVINGS FOR APPRENTICES UNDER 25

Overview

From 6th April 2016 businesses that employ Apprentices aged under 25 may not need to pay employer Class 1 National Insurance contributions.

To qualify the apprentice must be:

- ▶ Aged under 25 and
- ▶ Following an approved UK Apprenticeship framework or standard

If your apprentice meets these conditions then employers will need to have evidence to claim the relief. This can either be:

- ▶ A written agreement between the employer, apprentice and training provider that details the scheme the apprentice is on, and the start and expected end date

- ▶ In England and Wales, evidence the apprentice receives government funding

Employers meeting all these conditions can then use a new National Insurance category letter, which is H.

What should you do?

If you already employ an Apprentice then speak to your training provider to ensure that you have the necessary evidence to apply the relief.

If you are thinking about employing an apprentice then together with the other great benefits apprentices bring to your organisation, this saving is another great reason to recruit.

To find out more about Apprenticeships, please contact Kaplan –

☎ 01908 540 050 ➤ <http://kaplan.co.uk/resources-insights/apprenticeships>

Further guidance on the National Insurance savings can be found here –

➤ <https://www.gov.uk/government/publications/national-insurance-contributions-for-under-25s-employer-guide>

For further information on the levy or on setting up an Apprenticeship programme please contact:

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