### **Kaplan AAT Bursary Scheme Terms and Conditions**

### Introduction

It is essential to ensure all required information is accurate and complete before submitting an application. By participating, you agree to the terms and conditions outlined in this document. Applications will undergo an initial screening by the Kaplan team, and shortlisted candidates may be requested to provide additional evidence.

## **Terms and Conditions for Applicants**

#### 1.0 General Terms

### 1.1 Applications and Eligibility

- Applications to the Kaplan AAT Bursary Scheme are subject to the following terms and conditions. Please review them carefully.
- Kaplan cannot accept responsibility for any loss or damage to entries. All entries will be acknowledged via email.
- All entries will be treated with strict confidentiality and will not be shared with third parties without prior consent.
- The judges' decisions are final, and no correspondence or discussion will be entertained regarding the selection of winners.
- Personal data provided will be retained securely by Kaplan only for as long as necessary and solely for the purpose of this scheme.
- By submitting your application, you permit Kaplan and the Association of Accounting Technicians (AAT) to share your personal data with judges and relevant PR agencies to promote the scheme. Your information will not be shared with other organisations.

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### 1.2 Shortlisting and Participation

- The scheme is open to UK-based participants only.
- Entries must be submitted via the official application form.
- No amendments to entries will be accepted post-deadline unless specifically requested.
- Winners agree to participate in publicity related to the Kaplan AAT Bursary Scheme.

#### 1.3 Amendments and Data Protection

- Kaplan reserves the right to amend these terms and conditions without prior notice due to
  events beyond its control. It is the responsibility of entrants to stay informed about any
  changes.
- Kaplan and its partners commit to processing all personal data in accordance with relevant Data Protection Law.

• Each applicant agrees to indemnify Kaplan and its partners against any claims arising from the supply of third-party personal data without consent.

# 1.4 Publicity and Consent

- Applicants consent to the use of publicity material based on decisions by Kaplan, which may be edited if necessary, and agree to participate in interviews and publicity without financial reward.
- Winners consent to having their name published on Kaplan's websites.
- Award winners may be required to participate in publicity at the awards ceremony, including photographs and video interviews, which may be used by Kaplan in any media worldwide.

By submitting an application, you agree to the above terms and conditions.

Our <u>Privacy Policy</u> can be viewed here.