



# CFAB / ACA (ICAEW)

Classroom Timetable and  
Overview Planner 2022  
**Bristol**



Version 8.0 Information last updated 11 June 2021

Please note: Information and dates in this timetable are subject to change.

# ACA Course Information

This timetable details the courses that our centre is offering for the ACA exams.

Certificate Level	
AC	Accounting
AS	Assurance
BTF	Business Technology & Finance
PTX	Principles of Taxation
MI	Management Information
LAW	Law
EPA	End Point Assessment (1)

Professional Level	
FAR	Financial Accounting and Reporting IFRS (2)
AA	Audit & Assurance
TC	Tax Compliance
FM	Financial Management
BST	Business Strategy & Technology
BPT	Business Planning: Taxation (3)
BPB	Business Planning: Banking (3)
BPI	Business Planning: Insurance (3)

Advanced Level	
CR	Corporate Reporting
SBM	Strategic Business Management
ACS	Advanced Case Study (4)

(1) The EPA is a requirement of the Level 4 Apprenticeship and applies to apprentice students only - more details on this can be viewed [here](#).

(2) FAR can only be taken under IFRS. All Kaplan FAR students will receive complimentary access to our UK GAAP conversion course.

(3) Business Planning can be sat under either the Taxation, Banking or Insurance variant. Only a student with a workplace specialisation of Banking or Insurance should undertake the BPB or BPI exams - more details on this can be found [here](#). (4) A student may not attempt the Case Study until they have attempted all other exams. A student can sit all three Advanced Level assessments at the same session and still comply with this rule. A student may not attempt the Case Study until they have completed all but their last year of approved training by the end of the month in which the assessment is held.



Please contact us using the details below to make a course booking on the timetable dates  
**0161 259 7400** [studentservices@kaplan.co.uk](mailto:studentservices@kaplan.co.uk) [www.kaplan.co.uk/courses/aca-icaew](http://www.kaplan.co.uk/courses/aca-icaew)

# Kaplan Pathway Options

Pathway	Certificate Level	Professional Sitting 1	Professional Sitting 2	Professional Sitting 3	Advanced Sitting 1	Advanced Sitting 2
3:3 Professional & Intense Advanced	First 4–6 months of study	FAR/AA/TC	FM/BST/BP	–	CR/SBM/ACS	–
3:3 Professional & Decoupled Advanced	First 4–6 months of study	FAR/AA/TC	FM/BST/BP	–	CR/SBM	ACS
2:2:2 Professional & Intense Advanced	First 4–6 months of study	FAR/AA	TC/FM	BST/BP	CR/SBM/ACS	–
2:2:2 Professional & Decoupled Advanced	First 4–6 months of study	FAR/AA	TC/FM	BST/BP	CR/SBM	ACS

If your preferred pathway is not available at your chosen Kaplan training location we will be able to provide your preferred pathway via our [Live Online ACA course offering](#).

Our Resit Courses are designed to allow students to understand where their exam technique went wrong and show them how to improve it. To find out more about our Resit Courses please click [here](#).

Students studying Certificate Level must sit their exam in the same calendar year as their course of study. If the exam is sat in a different calendar year, updated study materials will be required.



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# Kaplan's ACA Course Durations 2022

Certificate Days			
Subject	Classroom	OnDemand	Total
AC	7		7
AS	3		3
LAW		3	3
BTF		3	3
PTX	4		4
MI	4		4

Professional Days				
Subject	Tuition		Exam Prep	Total
	Classroom	Personalised	Classroom	
FAR	6	2	4	12
AA	2	1	3	6
TC	6	2	3	11
FM	5	1	3	9
BST	3	1	3	7
BPT	4	3	4	11
BPB	4	3	4	11
BPI	4	3	4	11

Classroom Course Times	
Weekday	09.00–16.30 (UK Time)

Advanced Days				
Subject	Tuition		Exam Prep	Total
	Classroom	Personalised	Classroom	
CR	5	2	4	11
SBM	3	1	3	7
ACS	5	0	5	10

First time students must study and attend the Knowledge, Application and Exam Preparation phases of the course. Individual phases of the course cannot be booked in isolation.

**Please note** that for evening and Live Online courses, one session equates to half a day.



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## Certificate Level - First Half 2022

Week commencing:	Jan	February										April									
	31st					7th					4th					18th					
	31	1	2	3	4	7	8	9	10	11	4	5	6	7	8	18	19	20	21	22	
	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	
Accounting (AC)	T	T	T	T	T	T	T														
Assurance (AS)								T	T	T											
Principles of Tax (PTX)																	T	T	T	T	
Management Information (MI)											T	T	T	T							

## Certificate Level - Second Half 2022

Week commencing:	September															October					December				
	5th					12th					19th					10th					5th				
	5	6	7	8	9	12	13	14	15	16	19	20	21	22	23	10	11	12	13	14	5	6	7	8	9
	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F
Accounting (AC) - Option 1	T	T	T	T	T	T	T																		
Assurance (AS) - Option 1								T	T	T															
Accounting (AC) - Option 2						T	T	T	T	T	T	T													
Assurance (AS) - Option 2													T	T	T										
Principles of Tax (PTX)																T	T	T	T						
Management Information (MI)																					T	T	T	T	

T Tuition

Exams are sat on a computer at your local Kaplan centre. We recommend sitting 2 weeks after the course finishes. To book your exam please contact your local approved centre. There are three study methods available: Classroom (dates shown above), Live Online or OnDemand

## Professional Level - March 2022

Week commencing:	January															February									
	3rd					10th					17th					31st					7th				
	3	4	5	6	7	10	11	12	13	14	17	18	19	20	21	31	1	2	3	4	7	8	9	10	11
Available Study Combinations	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F
3:3 BPT/FM/BST			T	T	T	T	T	T	T	T	T							T	T	T	T	T	T	T	T
2:2:2 BPT/BST			T	T	T	T	T	T													T	T	T	T	T
<b>For information, please find the classroom and exam dates within the available study combinations of the individual subjects below:</b>																									
Business Planning Tax (BPT)			T	T	T	T																			T
Financial Management (FM)									T	T											T	T	T		
Business Strategy & Technology (BST)						T	T																		T

Week commencing:	February					March									
	21st					28th					7th				
	21	22	23	24	25	28	1	2	3	4	7	8	9	10	11
Available Study Combinations	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F
3:3 BPT/FM/BST	EP	EP	EP	EP	EP	EP	EP	EP	EP	EP		E	E		
2:2:2 BPT/BST				EP	EP	EP	EP	EP	EP	EP		E	E		
<b>For information, please find the classroom and exam dates within the available study combinations of the individual subjects below:</b>															
Business Planning Tax (BPT)						EP	EP		EP	EP		E			
Financial Management (FM)	EP	EP	EP											E	
Business Strategy & Technology (BST)				EP	EP			EP						E	

<span style="border: 1px solid black; padding: 2px;">T</span>	Tuition	<span style="border: 1px solid black; padding: 2px;">EP</span>	Exam Preparation
<span style="border: 1px solid black; padding: 2px;">T</span>	T - Personalised *	<span style="border: 1px solid black; padding: 2px;">E</span>	Real Exam
<span style="border: 1px solid black; padding: 2px;">T</span>	Live Online/Exam **		

\* Personalised days are studied flexibly online and you should not attend your local Kaplan centre on these dates. The timetable dates provided for personalised days are indicative but you must complete your personalised study in the period between the preceding and next classroom course dates as shown on the timetable. For ease of reference, we have included the BPT personalised day that must be studied between classroom days 2 & 3.

\*\* This day consists of an online teaching session in the morning, followed by a course exam in the afternoon.

There are three study methods available: Classroom (dates shown above), Live Online or OnDemand.

## Professional Level - June 2022

Week commencing:	March										April										May																			
	21st					28th					11th					18th					25th					2nd					9th									
	21	22	23	24	25	28	29	30	31	1	11	12	13	14	15	18	19	20	21	22	25	26	27	28	29	2	3	4	5	6	9	10	11	12	13					
M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F						
<b>Available Study Combinations</b>	T	T	T	T	T	T	T	T	T	T											T	T	T	T	T						T	T	T	T	T					
3:3 FAR/AA/TC	T	T	T	T	T	T	T	T	T	T											T	T	T	T	T						T	T	T	T	T					
3:3 BPT/FM/BST	T	T	T	T	T	T	T	T	T	T						T	T	T	T	T																				
FM - Option 2				T	T																															T	T	T		
2:2:2 FAR/AA	T			T	T	T	T	T																		T					T	T	T	T	T					
2:2:2 BPT/BST	T	T	T	T	T	T	T									T	T	T	T	T																				
2:2:2 FM/TC			T	T	T	T	T	T													T	T	T	T	T											T	T	T		
<b>For information, please find the classroom and exam dates within the available study combinations of the individual subjects below:</b>																																								
Financial Accounting & Reporting (FAR)				T																					T			T	T	T	T									
Audit & Assurance (AA)	T																																			T				
Tax Compliance (TC)		T	T																				T	T	T	T														
Business Planning Tax (BPT)			T	T	T														T																					
Financial Management - Option 1								T	T							T	T	T																						
Business Strategy & Technology (BST)	T	T																					T																	
Financial Management (FM) - Option 2				T	T																											T	T	T						

Week commencing:	May					June									
	23rd					30th					6th				
	23	24	25	26	27	30	31	1	2	3	6	7	8	9	10
M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	
<b>Available Study Combinations</b>	EP	EP	EP	EP	EP	EP	EP	EP	EP	EP	EP	EP	EP	EP	EP
3:3 FAR/AA/TC	EP	EP	EP	EP	EP	EP	EP	EP	EP	EP	E	E			
3:3 BPT/FM/BST	EP	EP	EP	EP	EP	EP	EP	EP	EP	EP			E	E	
FM - Option 2			EP	EP	EP										E
2:2:2 FAR/AA	EP	EP	EP	EP	EP	EP	EP				E				
2:2:2 BPT/BST			EP	EP	EP	EP	EP	EP	EP	EP	E	E	E		
2:2:2 FM/TC			EP	EP	EP			EP	EP	EP	E	E	E		
<b>For information, please find the classroom and exam dates within the available study combinations of the individual subjects below:</b>															
Financial Accounting & Reporting (FAR)	EP	EP	EP	EP							E				
Audit & Assurance (AA)					EP	EP	EP				E				
Tax Compliance (TC)						EP	EP	EP					E		
Business Planning Tax (BPT)				EP	EP	EP	EP						E		
Financial Management - Option 1	EP	EP	EP											E	
Business Strategy & Technology (BST)						EP	EP	EP						E	
Financial Management (FM) - Option 2			EP	EP	EP									E	

- T Tuition
- T T - Personalised \*
- T Live Online/Exam \*\*
- EP Exam Preparation
- E Real Exam

\* Personalised days are studied flexibly online and you should not attend your local Kaplan centre on these dates. The timetable dates provided for personalised days are indicative but you must complete your personalised study in the period between the preceding and next classroom course dates as shown on the timetable.  
 For ease of reference, we have included the BPT personalised day that must be studied between classroom days 2 & 3.

\*\* This day consists of an online teaching session in the morning, followed by a course exam in the afternoon.

There are three study methods available: Classroom (dates shown above), Live Online or OnDemand.

## Professional Level - September 2022

Week commencing:	June					July					August									
	20th					27th					25th					1st				
	20	21	22	23	24	27	28	29	30	1	25	26	27	28	29	1	2	3	4	5
<b>Available Study Combinations</b>	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F
3:3 FAR/AA/TC	T	T	T	T	T	T	T	T	T		T	T	T	T	T	T	T	T	T	T
2:2:2 FAR/AA			T	T	T	T	T								T	T	T	T	T	T

Week commencing:	August					September									
	22nd					29th					5th				
	22	23	24	25	26	29	30	31	1	2	5	6	7	8	9
<b>Available Study Combinations</b>	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F
3:3 FAR/AA/TC	EP	EP	EP	EP	EP	EP	EP	EP	EP	EP	E	E			
2:2:2 FAR/AA				EP	EP	EP	EP	EP	EP	EP	E				

T	Tuition	EP	Exam Preparation
T	T - Personalised *	E	Real Exam

\* Personalised days are studied flexibly online and you should not attend your local Kaplan centre on these dates. The timetable dates provided for personalised days are indicative but you must complete your personalised study in the period between the preceding and next classroom course dates as shown on the timetable.

There are three study methods available: Classroom (dates shown above), Live Online or OnDemand.



## Professional Level - December 2022

Week commencing:	September															October															November														
	5th					12th					26th					3rd					10th					17th					31st					7th									
Available Study Combinations	5	6	7	8	9	12	13	14	15	16	26	27	28	29	30	3	4	5	6	7	10	11	12	13	14	17	18	19	20	21	31	1	2	3	4	7	8	9	10	11					
	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F					
3:3 FAR/AA/TC	T	T	T	T	T	T	T	T	T	T											T	T	T	T	T	T	T	T	T	T															
3:3 BPT/FM/BST											T	T	T	T	T	T	T	T	T	T																T	T	T	T	T	T	T	T	T	T
2:2:2 FAR/AA			T	T	T	T	T	T													T	T	T	T	T	T																			
2:2:2 BPT/BST											T	T	T	T	T	T	T																								T	T	T	T	T
2:2:2 FM/TC	T	T																T	T	T	T	T																			T	T	T		

Week commencing:	November					December									
	21st					28th				5th					
Available Study Combinations	21	22	23	24	25	28	29	30	1	2	5	6	7	8	9
	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F
3:3 FAR/AA/TC	EP	EP	EP	EP	EP	EP	EP	EP	EP	EP	E	E			
3:3 BPT/FM/BST	EP	EP	EP	EP	EP	EP	EP	EP	EP	EP		E	E		
2:2:2 FAR/AA				EP	EP	EP	EP	EP	EP	EP	E				
2:2:2 BPT/BST	EP	EP	EP	EP								E	E		
2:2:2 FM/TC	EP	EP	EP		EP	EP	EP					E	E		

<span style="background-color: #ADD8E6; padding: 2px 5px;">T</span> Tuition <span style="background-color: #FFFF00; padding: 2px 5px;">T</span> T - Personalised *	<span style="background-color: #800080; padding: 2px 5px;">EP</span> Exam Preparation <span style="background-color: #FF0000; padding: 2px 5px;">E</span> Real Exam
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There are three study methods available: Classroom (dates shown above), Live Online or OnDemand.

## Advanced Level - July 2022

Week commencing:	April										June									
	18th					25th					6th					13th				
	18	19	20	21	22	25	26	27	28	29	6	7	8	9	10	13	14	15	16	17
Available Study Combinations																				
CR/SBM/CS	T	T	T	T	T	T	T	T	T	T	T	T	T	T	T	T	T			
CR/SBM					T	T	T	T	T	T			T	T	T	T	T			
CS	T	T	T								T	T								
<b>For information, please find the classroom and exam dates within the available study combinations of the individual subjects below:</b>																				
Corporate Reporting (CR)						T	T								T	T	T			
Strategic Business Management (SBM)					T								T	T						
Case Study (CS)	T	T	T								T	T								

Week commencing:	June					July														
	27th					4th					11th					18th				
	27	28	29	30	1	4	5	6	7	8	11	12	13	14	15	18	19	20	21	22
Available Study Combinations																				
CR/SBM/CS				EP	EP	EP	EP	EP	EP	EP	EP	EP	EP	EP	EP	E	E	E		
CR/SBM						EP	EP	EP	EP	EP	EP	EP				E	E			
CS				EP	EP								EP	EP	EP				E	
<b>For information, please find the classroom and exam dates within the available study combinations of the individual subjects below:</b>																				
Corporate Reporting (CR)						EP	EP	EP		EP						E				
Strategic Business Management (SBM)									EP		EP	EP					E			
Case Study (CS)				EP	EP								EP	EP	EP				E	

T	Tuition	EP	Exam Preparation
T	T - Personalised *	E	Real Exam
T	Live Online/Exam **		

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There are three study methods available: Classroom (dates shown above), Live Online or OnDemand.

## Advanced Level - November 2022

Week commencing:	August					September										October														
	15th					22nd					5th					12th					26th					3rd				
<b>Available Study Combinations</b>	15	16	17	18	19	22	23	24	25	26	5	6	7	8	9	12	13	14	15	16	26	27	28	29	30	3	4	5	6	7
	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F
CR/SBM/CS	T	T	T										T	T	T	T	T	T								T	T			
CR/SBM	T	T	T	T	T	T																								
CS													T	T	T											T	T			

Week commencing:	October										November									
	17th					24th					31st					7th				
<b>Available Study Combinations</b>	17	18	19	20	21	24	25	26	27	28	31	1	2	3	4	7	8	9	10	11
	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F
CR/SBM/CS				EP	EP	EP	EP	EP	EP	EP	EP	EP	EP	EP	EP	E	E	E		
CR/SBM						EP	EP	EP	EP	EP	EP	EP				E	E			
CS				EP	EP								EP	EP	EP				E	

T	Tuition	EP	Exam Preparation
T	T - Personalised *	E	Real Exam

\* Personalised days are studied flexibly online and you should not attend your local Kaplan centre on these dates. The timetable dates provided for personalised days are indicative but you must complete your personalised study in the period between the preceding and next classroom course dates as shown on the timetable.

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