



CFAB / ACA (ICAEW)

Classroom Timetable and
Overview Planner 2024
Cardiff



Version 8.0 Information last updated 15th July 2024

Please note: Information and dates in this timetable are subject to change.

ACA Course Information

This timetable details the courses that our centre is offering for the ACA exams.

Certificate Level	
AC	Accounting
AS	Assurance
BTF	Business Technology & Finance
PTX	Principles of Taxation
MI	Management Information
LAW	Law
EPA	End Point Assessment (1)

Professional Level	
FAR	Financial Accounting and Reporting IFRS (2)
AA	Audit & Assurance
TC	Tax Compliance
FM	Financial Management
BST	Business Strategy & Technology
BPT	Business Planning: Taxation (3)
BPB	Business Planning: Banking (3)
BPI	Business Planning: Insurance (3)

Advanced Level	
CR	Corporate Reporting
SBM	Strategic Business Management
ACS	Advanced Case Study (4)

(1) The EPA is a requirement of the Level 4 Apprenticeship and applies to apprentice learners only - more details on this can be viewed [here](#).

(2) FAR can only be taken under IFRS. All Kaplan FAR learners will receive complimentary access to our UK GAAP conversion course.

(3) Business Planning can be sat under either the Taxation, Banking or Insurance variant. Only a learner with a workplace specialisation of Banking or Insurance should undertake the BPB or BPI exams - more details on this can be found [here](#). (4) A learner may not attempt the Case Study until they have attempted all other exams. A learner can sit all three Advanced Level assessments at the same session and still comply with this rule. A learner may not attempt the Case Study until they have completed all but their last year of approved training by the end of the month in which the assessment is held.



Please contact us using the details below to make a course booking on the timetable dates
 0161 259 7400 studentservices@kaplan.co.uk www.kaplan.co.uk/courses/aca-icaew

Kaplan Pathway Options

Pathway	Certificate Level	Professional Sitting 1	Professional Sitting 2	Professional Sitting 3	Advanced Sitting 1	Advanced Sitting 2
3:3 Professional & Intense Advanced	First 4–6 months of study	FAR/AA/TC	FM/BST/BP	–	CR/SBM/ACS	–
3:3 Professional & Decoupled Advanced	First 4–6 months of study	FAR/AA/TC	FM/BST/BP	–	CR/SBM	ACS
2:2:2 Professional & Intense Advanced	First 4–6 months of study	FAR/AA	TC/FM	BST/BP	CR/SBM/ACS	–
2:2:2 Professional & Decoupled Advanced	First 4–6 months of study	FAR/AA	TC/FM	BST/BP	CR/SBM	ACS

If your preferred pathway is not available at your chosen Kaplan training location we will be able to provide your preferred pathway via our [Live Online ACA course offering](#).

Our Advanced Case Study Resit Courses are designed to allow learners to understand where their exam technique went wrong and show them how to improve it. To find out more about our Advanced Case Study Resit Courses please click [here](#).

Learners studying Certificate Level must sit their exam in the same calendar year as their course of study.

If the exam is sat in a different calendar year, updated study materials will be required.

Please ensure you study BPT **at the same time or after** TC as there is assumed knowledge from TC included within the BPT syllabus.



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Kaplan's ACA Course Durations 2024

Certificate Days			
Subject	Tutor-Led	OnDemand	Total
AC	7		7
AS	3		3
LAW		3	3
BTF		3	3
PTX	4		4
MI	4		4

Professional Days				
Subject	Tuition		Exam Prep	Total
	Tutor-Led	Personalised	Tutor-Led	
FAR	6	2	4	12
AA	3	0	3	6
TC	6	2	3	11
FM	5	1	3	9
BST	3	1	3	7
BPT	5	2	4	11
BPB	5	2	4	11
BPI	5	2	4	11

Classroom Course Times	
Weekday	09.00–16.30 (UK Time)

Advanced Days				
Subject	Tuition		Exam Prep	Total
	Tutor-Led	Personalised	Tutor-Led	
CR	5	2	4	11
SBM	3	1	3	7
ACS	5	0	5	10

First time learners must study and attend the Knowledge and Exam Preparation phases of the course. Individual phases of the course cannot be booked in isolation.

Please note that for evening and Live Online courses, one session equates to half a day.



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Certificate Level - First Half 2024

Week commencing:	January				
	15th				
	15	16	17	18	19
	M	T	W	T	F
Management Information (MI)	T	T	T	T	

Certificate Level - Second Half 2024

Week commencing:	September										November				
	9th					16th					18th				
	9	10	11	12	13	16	17	18	19	20	18	19	20	21	22
	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F
Accounting (AC) - Option 1 & 2	T	T	T	T	T	T	T								
Assurance (AS) - Option 1 & 2								T	T	T					
Principles of Tax (PTX)											T	T	T	T	

T Tuition

Exams are sat on a computer at your local Kaplan centre. We recommend sitting 2 weeks after the course finishes. To book your exam please contact your local approved centre.

There are four study methods available: Classroom (dates shown above), Classroom Live Stream, Live Online or OnDemand

Professional Level - March 2024

	January												February							
	1st					8th					29th			5th						
	1	2	3	4	5	8	9	10	11	12	29	30	31	1	2	5	6	7	8	9
Available Study Combinations	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F
2:2:2 FAR/AA		T	T			T	T	T							T	T	T	T	T	T
For information, please find the classroom and exam dates within the available study combinations of the individual subjects below:																				
Financial Accounting & Reporting (FAR)		T					T	T							T	T	T	T	T	
Audit & Assurance (AA)			T			T														T

	February					March									
	26th					4th					11th				
	26	27	28	29	1	4	5	6	7	8	11	12	13	14	15
Available Study Combinations	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F
2:2:2 FAR/AA			EP	EP		EP	EP	EP	EP	EP	E				
For information, please find the classroom and exam dates within the available study combinations of the individual subjects below:															
Financial Accounting & Reporting (FAR)			EP	EP		EP					EP	E			
Audit & Assurance (AA)							EP	EP	EP		E				

- | | |
|--|---|
| <table style="border: none;"> <tr><td style="border: 1px solid black; padding: 2px; text-align: center;">T</td> Tuition</tr></table> | T |
| T | |
| T | |
| T | |
- | | |----| | EP | |----| |
- | |
| --- |
| E | Real Exam

* Personalised days are studied flexibly online and there will not be a live session on these dates. The timetable dates provided for personalised days are indicative only. You ultimately have the flexibility to complete your personalised study in the period between the preceding and next classroom course dates as shown on the timetable.

There are four study methods available: Classroom (dates shown above), Classroom Live Stream, Live Online or OnDemand.

Please ensure that you have completed the Data & IT module available on MyKaplan before you commence your Professional Level courses.

Professional Level - September 2024

Week commencing:	July												August								
	1st					8th					29th				5th						
Available Study Combinations	1	2	3	4	5	8	9	10	11	12	29	30	31	1	2	5	6	7	8	9	
	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	
3:3 FAR/AA/TC	T	T	T	T	T	T	T	T	T		T	T	T	T	T	T	T	T	T	T	
2:2:2 FAR/AA			T	T	T	T	T									T	T	T	T	T	
For information, please find the classroom and exam dates within the available study combinations of the individual subjects below:																					
Financial Accounting & Reporting (FAR)			T			T	T									T	T	T	T	T	
Audit & Assurance (AA)				T	T										T						
Tax Compliance (TC)	T	T						T	T		T	T	T	T							

Week commencing:	August					September									
	26th					2nd					9th				
Available Study Combinations	26	27	28	29	30	2	3	4	5	6	9	10	11	12	13
	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F
3:3 FAR/AA/TC	EP	EP	EP	EP	EP	EP	EP	EP	EP	EP	E	E			
2:2:2 FAR/AA				EP	EP	EP	EP	EP	EP	EP	E				
For information, please find the classroom and exam dates within the available study combinations of the individual subjects below:															
Financial Accounting & Reporting (FAR)				EP	EP	EP				EP		E			
Audit & Assurance (AA)							EP	EP		EP	E				
Tax Compliance (TC)	EP	EP	EP									E			

T	Tuition	EP	Exam Preparation
T	T - Personalised *	E	Real Exam
T	Live Online/Exam **		

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Please ensure that you have completed the Data & IT module available on MyKaplan before you commence your Professional Level courses.

Professional Level - December 2024

Week commencing:	September															October															Nov					
	16th					23rd					30th					14th					21st					28th										
	16	17	18	19	20	23	24	25	26	27	30	1	2	3	4	14	15	16	17	18	21	22	23	24	25	28	29	30	31	1						
M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F							
Available Study Combinations																																				
3:3 FAR/AA/TC						T	T	T	T	T	T	T	T	T		T	T	T	T	T	T	T	T	T	T											
3:3 BPT/FM/BST		T	T	T	T	T	T	T	T	T																T	T	T	T	T	T	T	T	T	T	
2:2:2 FAR/AA						T	T				T	T									T															
2:2:2 BPT/BST				T	T	T	T	T	T															T	T	T	T									
2:2:2 FM/TC		T	T					T	T	T				T	T									T	T	T	T			T	T	T				
For information, please find the classroom and exam dates within the available study combinations of the individual subjects below:																																				
Financial Accounting & Reporting (FAR)														T	T	T																				
Audit & Assurance (AA)						T	T									T																				
Tax Compliance (TC)								T	T					T	T									T	T	T	T									
Business Planning Tax (BPT)						T	T	T	T															T	T			T								
Financial Management (FM)		T	T											T															T	T	T					
Business Strategy & Technology (BST)				T	T																			T				T								

Week commencing:	November					December														
	25th					2nd					9th									
	25	26	27	28	29	2	3	4	5	6	9	10	11	12	13					
M	T	W	T	F	M	T	W	T	F	M	T	W	T	F						
Available Study Combinations																				
3:3 FAR/AA/TC	EP	EP	EP	EP	EP	EP	EP	EP	EP	EP	E	E								
3:3 BPT/FM/BST	EP	EP	EP	EP	EP	EP	EP	EP	EP	EP			E	E						
2:2:2 FAR/AA	EP	EP	EP	EP	EP	EP	EP				E									
2:2:2 BPT/BST	EP	EP	EP			EP		EP	EP	EP			E	E						
2:2:2 FM/TC				EP	EP		EP	EP	EP	EP			E	E						
For information, please find the classroom and exam dates within the available study combinations of the individual subjects below:																				
Financial Accounting & Reporting (FAR)	EP					EP	EP	EP							E					
Audit & Assurance (AA)		EP	EP	EP											E					
Tax Compliance (TC)								EP	EP	EP					E					
Business Planning Tax (BPT)	EP	EP	EP					EP							E					
Financial Management (FM)				EP	EP		EP								E					
Business Strategy & Technology (BST)						EP			EP	EP					E					

Tuition

T - Personalised *

Live Online/Exam **

Exam Preparation

Real Exam

* Personalised days are studied flexibly online and there will not be a live session on these dates. The timetable dates provided for personalised days are indicative only. You ultimately have the flexibility to complete your personalised study in the period between the preceding and next classroom course dates as shown on the timetable.

** This day consists of an online teaching session in the morning, followed by a course exam in the afternoon.

There are four study methods available: Classroom (dates shown above), Classroom Live Stream, Live Online or OnDemand.

Please ensure that you have completed the Data & IT module available on MyKaplan before you commence your Professional Level courses.

Advanced Level - July 2024

Week commencing:	April					June									
	15th					22nd					10th				
	15	16	17	18	19	22	23	24	25	26	10	11	12	13	14
Available Study Combinations	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F
CR/SBM	T	T	T	T	T	T					T	T	T	T	T
For information, please find the classroom and exam dates within the available study combinations of the individual subjects below:															
Corporate Reporting (CR)	T	T		T	T								T	T	T
Strategic Business Management (SBM)			T			T					T	T			

Week commencing:	July														
	8th					15th					22nd				
	8	9	10	11	12	15	16	17	18	19	22	23	24	25	26
Available Study Combinations	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F
CR/SBM				EP	EP	EP	EP	EP	EP	EP	E	E			
For information, please find the classroom and exam dates within the available study combinations of the individual subjects below:															
Corporate Reporting (CR)							EP	EP	EP	EP	E				
Strategic Business Management (SBM)				EP	EP	EP						E			

T Tuition	EP Exam Preparation
T T - Personalised *	E Real Exam
T Live Online/Exam **	

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Advanced Level - November 2024

Week commencing:	August					September					October														
	5th		12th			9th			30th		7th														
	5	6	7	8	9	12	13	14	15	16	9	10	11	12	13	30	1	2	3	4	7	8	9	10	11
	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F
Available Study Combinations	T	T	T	T	T	T					T	T	T			T	T	T	T	T	T	T			
CR/SBM/CS	T	T	T	T	T																				
CR/SBM	T	T	T	T	T																				
CS											T	T	T								T	T			
For information, please find the classroom and exam dates within the available study combinations of the individual subjects below:																									
Corporate Reporting (CR)		T	T	T	T											T	T	T							
Strategic Business Management (SBM)	T					T													T	T					
Case Study (CS)											T	T	T								T	T			

Week commencing:	October										November									
	14th			21st				28th			4th									
	14	15	16	17	18	21	22	23	24	25	28	29	30	31	1	4	5	6	7	8
	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F
Available Study Combinations				EP	EP	EP	EP	EP	EP	EP	EP	EP	EP	EP	EP	E	E	E		
CR/SBM/CS				EP	EP															
CR/SBM				EP	EP															
CS						EP	EP				EP	EP	EP						E	
For information, please find the classroom and exam dates within the available study combinations of the individual subjects below:																				
Corporate Reporting (CR)								EP	EP				EP	EP		E				
Strategic Business Management (SBM)				EP	EP											EP		E		
Case Study (CS)						EP	EP				EP	EP	EP						E	

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