



CFAB / ACA (ICAEW)

Classroom Timetable and
Overview Planner 2025
Leeds



Version 9.0 Information last updated 28th May 2024

Please note: Information and dates in this timetable are subject to change.

ACA Course Information

This timetable details the courses that our centre is offering for the ACA exams.

Certificate Level	
AC	Accounting
AS	Assurance
BTF	Business Technology & Finance
PTX	Principles of Taxation
MI	Management Information
LAW	Law
EPA	End Point Assessment (1)

Professional Level	
FAR	Financial Accounting and Reporting IFRS (2)
AA	Audit & Assurance
TC	Tax Compliance
FM	Financial Management
BST	Business Strategy & Technology
BPT	Business Planning: Taxation (3)
BPB	Business Planning: Banking (3)
BPI	Business Planning: Insurance (3)

Advanced Level	
CR	Corporate Reporting
SBM	Strategic Business Management
ACS	Advanced Case Study (4)

(1) The EPA is a requirement of the Level 4 Apprenticeship and applies to apprentice learners only - more details on this can be viewed [here](#).

(2) FAR can only be taken under IFRS. All Kaplan FAR learners will receive complimentary access to our UK GAAP conversion course.

(3) Business Planning can be sat under either the Taxation, Banking or Insurance variant. Only a learner with a workplace specialisation of Banking or Insurance should undertake the BPB or BPI exams - more details on this can be found [here](#). (4) A learner may not attempt the Case Study until they have attempted all other exams. A learner can sit all three Advanced Level assessments at the same session and still comply with this rule. A learner may not attempt the Case Study until they have completed all but their last year of approved training by the end of the month in which the assessment is held.



Please contact us using the details below to make a course booking on the timetable dates
0161 259 7400 studentservices@kaplan.co.uk www.kaplan.co.uk/courses/aca-icaew

Kaplan Pathway Options

Pathway	Certificate Level	Professional Sitting 1	Professional Sitting 2	Professional Sitting 3	Advanced Sitting 1	Advanced Sitting 2
3:3 Professional & Intense Advanced	First 4–6 months of study	FAR/AA/TC	FM/BST/BP	–	CR/SBM/ACS	–
3:3 Professional & Decoupled Advanced	First 4–6 months of study	FAR/AA/TC	FM/BST/BP	–	CR/SBM	ACS
2:2:2 Professional & Intense Advanced	First 4–6 months of study	FAR/AA	TC/FM	BST/BP	CR/SBM/ACS	–
2:2:2 Professional & Decoupled Advanced	First 4–6 months of study	FAR/AA	TC/FM	BST/BP	CR/SBM	ACS

If your preferred pathway is not available at your chosen Kaplan training location we will be able to provide your preferred pathway via our [Live Online ACA course offering](#).

Our Advanced Case Study Resit Courses are designed to allow learners to understand where their exam technique went wrong and show them how to improve it. To find out more about our Advanced Case Study Resit Courses please click [here](#).

Learners studying Certificate Level must sit their exam in the same calendar year as their course of study.

If the exam is sat in a different calendar year, updated study materials will be required.

Please ensure you study BPT **at the same time or after** TC as there is assumed knowledge from TC included within the BPT syllabus.



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Kaplan's ACA Course Durations 2025

Certificate Days			
Subject	Tutor-Led	OnDemand	Total
AC	7		7
AS	3		3
LAW		3	3
BTF		3	3
PTX	4		4
MI	4		4

Professional Days				
Subject	Tuition		Exam Prep	Total
	Tutor-Led	Personalised	Tutor-Led	
FAR	6	2	4	12
AA	3	1	3	7
TC	6	2	3	11
FM	5	1	3	9
BST	3	1	3	7
BPT	5	3	4	12
BPB	5	3	4	12
BPI	5	3	4	12

Classroom Course Times	
Weekday	09.00–16.30 (UK Time)

Advanced Days				
Subject	Tuition		Exam Prep	Total
	Tutor-Led	Personalised	Tutor-Led	
CR	5	2	4	11
SBM	3	1	3	7
ACS	5	0	5	10

First time learners must study and attend the Knowledge and Exam Preparation phases of the course. Individual phases of the course cannot be booked in isolation.

Please note that for evening and Live Online courses, one session equates to half a day.



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Certificate Level - First Half 2025

Week commencing:	January					February					March									
	13th					20th					17th					10th				
	13	14	15	16	17	20	21	22	23	24	17	18	19	20	21	10	11	12	13	14
	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F
Accounting (AC)	T	T	T	T	T	T	T													
Assurance (AS)								T	T	T										
Principles of Tax (PTX)											T	T	T	T						
Management Information (MI)																T	T	T	T	

Certificate Level - Second Half 2025

Accounting (AC)	TBC
Assurance (AS)	TBC
Principles of Tax (PTX)	TBC
Management Information (MI)	TBC

T Tuition

Exams are sat on a computer at your local Kaplan centre. We recommend sitting 2 weeks after the course finishes. To book your exam please contact your local approved centre.

There are four study methods available: Classroom (dates shown above), Classroom Live Stream, Live Online or OnDemand

NOTE - Our ACA Certificate courses from September 2025 onward will be confirmed following the outcome of the ICAEW's current syllabus review and relaunch.

Professional Level - March 2025

Week commencing:	January															February														
	6th					13th					20th					27th					3rd					10th				
	6	7	8	9	10	13	14	15	16	17	20	21	22	23	24	27	28	29	30	31	3	4	5	6	7	10	11	12	13	14
M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	
Available Study Combinations																														
3:3 FAR/AA/TC	T	T	T	T	T	T	T	T	T	T						T	T	T	T	T	T	T	T	T	T					
3:3 BPT/FM/BST											T	T	T	T	T						T	T	T	T	T	T	T	T	T	T
2:2:2 FAR/AA			T	T	T	T	T	T	T	T						T	T	T	T	T	T	T	T	T	T					
2:2:2 BPT/BST						T	T	T	T	T				T							T	T	T	T	T	T	T	T	T	T
2:2:2 FM/TC	T	T									T	T	T	T	T						T	T	T	T	T		T	T	T	T
For information, please find the classroom and exam dates within the available study combinations of the individual subjects below:																														
Financial Accounting & Reporting (FAR)			T				T	T								T	T	T	T	T										
Audit & Assurance (AA)				T	T	T															T									
Tax Compliance (TC)	T	T							T	T												T	T	T	T					
Business Planning Tax (BPT)						T	T	T						T							T	T			T					
Financial Management (FM)											T	T	T														T	T	T	T
Business Strategy & Technology (BST)									T	T													T				T			

Week commencing:	February					March									
	24th					3rd					10th				
	24	25	26	27	28	3	4	5	6	7	10	11	12	13	14
M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	
Available Study Combinations															
3:3 FAR/AA/TC	EP	EP	EP	EP	EP	EP	EP	EP	EP	EP	E	E			
3:3 BPT/FM/BST	EP	EP	EP	EP	EP	EP	EP	EP	EP	EP		E	E		
2:2:2 FAR/AA		EP	EP	EP	EP	EP	EP		EP		E				
2:2:2 BPT/BST	EP	EP	EP		EP	EP			EP			E	E		
2:2:2 FM/TC	EP			EP			EP	EP	EP	EP		E	E		
For information, please find the classroom and exam dates within the available study combinations of the individual subjects below:															
Financial Accounting & Reporting (FAR)				EP	EP	EP			EP			E			
Audit & Assurance (AA)		EP	EP				EP					E			
Tax Compliance (TC)	EP							EP		EP			E		
Business Planning Tax (BPT)	EP	EP	EP		EP							E			
Financial Management (FM)				EP			EP		EP					E	
Business Strategy & Technology (BST)						EP		EP		EP				E	

- T Tuition
- T T - Personalised *
- T Live Online/Exam **

- EP Exam Preparation
- E Real Exam

* Personalised days are studied flexibly online and there will not be a live session on these dates. The timetable dates provided for personalised days are indicative only. You ultimately have the flexibility to complete your personalised study in the period between the preceding and next classroom course dates as shown on the timetable.

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Please ensure that you have completed the Data & IT module available on MyKaplan before you commence your Professional Level courses.

Professional Level - June 2025

Week commencing:	Mar	April															May													
	31st					7th					14th					28th					5th					12th				
	31	1	2	3	4	7	8	9	10	11	14	15	16	17	18	28	29	30	1	2	5	6	7	8	9	12	13	14	15	16
M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	
Available Study Combinations																														
3:3 FAR/AA/TC					T	T	T	T	T	T	T	T	T	T	T	T	T			T		T	T	T	T	T	T	T	T	
3:3 BPT/FM/BST		T	T	T	T	T	T	T	T							T	T	T			T	T	T	T						
2:2:2 FAR/AA					T	T	T	T						T	T						T		T	T	T	T				
2:2:2 BPT/BST		T	T	T	T				T							T	T	T			T	T								
2:2:2 FM/TC										T	T	T	T	T	T							T	T	T			T	T	T	
For information, please find the classroom and exam dates within the available study combinations of the individual subjects below:																														
Financial Accounting & Reporting (FAR)					T									T	T					T		T	T	T	T					
Audit & Assurance (AA)						T	T	T																				T		
Tax Compliance (TC)										T	T	T	T															T	T	T
Business Planning Tax (BPT)				T	T	T										T	T													
Financial Management (FM)						T	T	T															T	T	T					
Business Strategy & Technology (BST)	T	T															T													

Week commencing:	May					June																								
	26th					2nd					9th																			
	26	27	28	29	30	2	3	4	5	6	9	10	11	12	13															
M	T	W	T	F	M	T	W	T	F	M	T	W	T	F																
Available Study Combinations																														
3:3 FAR/AA/TC	EP	EP	EP	EP	EP	EP	EP	EP	EP	EP	E	E																		
3:3 BPT/FM/BST	EP	EP	EP	EP	EP	EP	EP	EP	EP	EP	E	E	E																	
2:2:2 FAR/AA		EP	EP	EP	EP			EP	EP	EP	E																			
2:2:2 BPT/BST	EP			EP		EP	EP	EP	EP	EP			E	E																
2:2:2 FM/TC	EP	EP	EP		EP	EP		EP					E	E																
For information, please find the classroom and exam dates within the available study combinations of the individual subjects below:																														
Financial Accounting & Reporting (FAR)			EP	EP				EP		EP				E																
Audit & Assurance (AA)		EP			EP						EP		E																	
Tax Compliance (TC)	EP							EP		EP				E																
Business Planning Tax (BPT)								EP	EP	EP				E																
Financial Management (FM)		EP	EP		EP																						E			
Business Strategy & Technology (BST)	EP			EP					EP																		E			

- T Tuition
- T T - Personalised *
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Professional Level - September 2025

Week commencing:	June					July															August										
	23rd					30th					7th					21st					28th					4th					
	23	24	25	26	27	30	1	2	3	4	7	8	9	10	11	21	22	23	24	25	28	29	30	31	1	4	5	6	7	8	
M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F		
Available Study Combinations						T	T	T	T	T	T	T	T	T	T	T	T	T	T	T	T	T	T	T	T						
3:3 FAR/AA/TC						T	T	T	T	T	T	T	T	T	T	T	T	T	T	T	T	T	T	T	T						
3:3 BPT/FM/BST	T	T	T	T	T	T	T	T	T												T	T	T	T	T	T	T	T	T	T	
2:2:2 FAR/AA						T	T	T	T			T	T			T	T	T	T	T	T										
2:2:2 BPT/BST	T	T	T	T	T				T												T	T	T	T	T	T					
2:2:2 FM/TC						T	T	T		T	T				T	T							T	T	T	T		T	T	T	

Week commencing:	August					September											
	25th					1st					8th						
	25	26	27	28	29	1	2	3	4	5	8	9	10	11	12		
M	T	W	T	F	M	T	W	T	F	M	T	W	T	F			
Available Study Combinations	EP	EP	EP	EP	EP	EP	EP	EP	EP	EP	E	E					
3:3 FAR/AA/TC	EP	EP	EP	EP	EP	EP	EP	EP	EP	EP		E	E				
3:3 BPT/FM/BST	EP	EP	EP			EP	EP		EP	EP	E						
2:2:2 FAR/AA			EP	EP	EP		EP	EP	EP	EP		E	E				
2:2:2 BPT/BST			EP	EP	EP		EP	EP	EP	EP		E	E				
2:2:2 FM/TC	EP	EP		EP	EP	EP		EP				E	E				

T Tuition EP Exam Preparation
T T - Personalised * E Real Exam

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Please ensure that you have completed the Data & IT module available on MyKaplan before you commence your Professional Level courses.

Professional Level - December 2025

Week commencing:	September					October					November														
	22nd					29th					6th					3rd					10th				
Available Study Combinations	22	23	24	25	26	29	30	1	2	3	6	7	8	9	10	3	4	5	6	7	10	11	12	13	14
	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F
3:3 FAR/AA/TC						T	T	T	T	T	T	T	T	T	T	T	T	T	T	T	T	T	T	T	T
3:3 BPT/FM/BST	T	T	T	T	T	T	T	T	T							T	T	T	T	T	T	T	T	T	
2:2:2 FAR/AA								T	T	T	T	T	T							T	T	T	T	T	T
2:2:2 BPT/BST			T	T	T	T	T	T								T	T	T	T	T	T				
2:2:2 FM/TC	T	T				T	T		T					T	T	T	T	T	T			T	T	T	
2:2:2 FM/BST	T	T	T	T					T							T					T	T	T	T	

Week commencing:	November					December										
	24th					1st					8th					
Available Study Combinations	24	25	26	27	28	1	2	3	4	5	8	9	10	11	12	
	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	
3:3 FAR/AA/TC	EP	EP	EP	EP	EP	EP	EP	EP	EP	EP	E	E				
3:3 BPT/FM/BST	EP	EP	EP	EP	EP	EP	EP	EP	EP	EP		E	E			
2:2:2 FAR/AA	EP	EP	EP	EP	EP				EP	EP	E					
2:2:2 BPT/BST				EP	EP	EP	EP	EP	EP	EP		E	E			
2:2:2 FM/TC	EP	EP	EP			EP	EP	EP				E	E			
2:2:2 FM/BST	EP	EP	EP	EP	EP				EP					E		

T Tuition EP Exam Preparation
T T - Personalised * E Real Exam

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Please ensure that you have completed the Data & IT module available on MyKaplan before you commence your Professional Level courses.

Advanced Level - July 2025

Week commencing:	May															June									
	12th					19th					26th					9th					16th				
	12	13	14	15	16	19	20	21	22	23	26	27	28	29	30	9	10	11	12	13	16	17	18	19	20
M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	
Available Study Combinations			T	T	T	T	T	T	T	T	T					T	T	T	T	T	T	T			
CR/SBM/CS			T	T	T	T	T	T	T	T	T					T	T	T	T	T	T	T			
CR/SBM - Option 1						T	T	T	T	T	T							T	T	T	T	T			
CR/SBM - Option 2						T	T	T	T	T	T							T	T	T	T	T			
CS			T	T	T											T	T								
For information, please find the classroom and exam dates within the available study combinations of the individual subjects below:																									
Corporate Reporting (CR) - Option 1						T	T		T	T								T	T	T					
Strategic Business Management (SBM) - Option 1								T				T									T	T			
Case Study (CS)			T	T	T											T	T								
Corporate Reporting (CR) - Option 2						T	T		T	T								T	T	T					
Strategic Business Management (SBM) - Option 2								T				T									T	T			

Week commencing:	June	July																			
		30th					7th					14th					21st				
	30	1	2	3	4	7	8	9	10	11	14	15	16	17	18	21	22	23	24	25	
M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F		
Available Study Combinations				EP	EP	EP	EP	EP	EP	EP	EP	EP	EP	EP	EP	E	E	E			
CR/SBM/CS				EP	EP	EP	EP	EP	EP	EP	EP	EP	EP	EP	EP	E	E	E			
CR/SBM - Option 1						EP	EP	EP	EP				EP	EP	EP	E	E				
CR/SBM - Option 2						EP	EP	EP	EP				EP	EP	EP	E	E				
CS				EP	EP					EP	EP	EP						E			
For information, please find the classroom and exam dates within the available study combinations of the individual subjects below:																					
Corporate Reporting (CR) - Option 1								EP	EP				EP	EP		E					
Strategic Business Management (SBM) - Option 1						EP	EP								EP		E				
Case Study (CS)				EP	EP					EP	EP	EP							E		
Corporate Reporting (CR) - Option 2								EP	EP				EP	EP		E					
Strategic Business Management (SBM) - Option 2						EP	EP								EP		E				

T	Tuition	EP	Exam Preparation
T	T - Personalised *	E	Real Exam
T	Live Online/Exam **		

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Advanced Level - November 2025

Week commencing:	August					September										October									
	18th					25th					1st					22nd					29th				
	18	19	20	21	22	25	26	27	28	29	1	2	3	4	5	22	23	24	25	26	29	30	1	2	3
M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	
Available Study Combinations																									
CR/SBM/CS - Option 1	T	T	T	T	T	T					T	T	T			T	T	T	T	T	T	T			
CR/SBM/CS - Option 2	T	T	T	T	T	T					T	T	T			T	T	T	T	T	T	T			
CR/SBM - Option 1	T	T	T	T	T	T										T	T	T	T	T					
CR/SBM - Option 2	T	T	T	T	T	T										T	T	T	T	T					
CS - Option 1											T	T	T								T	T			
CS - Option 2											T	T	T								T	T			

Week commencing:	October										November									
	13th					20th					27th					3rd				
	13	14	15	16	17	20	21	22	23	24	27	28	29	30	31	3	4	5	6	7
M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	
Available Study Combinations																				
CR/SBM/CS - Option 1				EP	EP	EP	EP	EP	EP	EP	EP	EP	EP	EP	EP	E	E	E		
CR/SBM/CS - Option 2				EP	EP	EP	EP	EP	EP	EP	EP	EP	EP	EP	EP	E	E	E		
CR/SBM - Option 1				EP	EP				EP	EP	EP	EP				E	E			
CR/SBM - Option 2				EP	EP				EP	EP	EP	EP				E	E			
CS - Option 1						EP	EP						EP	EP	EP				E	
CS - Option 2						EP	EP						EP	EP	EP				E	

T Tuition	EP Exam Preparation
T T - Personalised *	E Real Exam

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