



# CFAB / ACA (ICAEW)

Classroom Timetable and  
Overview Planner 2019  
**Manchester**



Version 7.0 Information last updated 6 March 2019

Please note: Information and dates in this timetable are subject to change.



# ACA Course Information 2019

This timetable details the courses that our centre is offering for the ACA exams in 2019.

Certificate Level	
AC	Accounting
AS	Assurance
BTF	Business Technology & Finance
PTX	Principles of Taxation
MI	Management Information
LAW	Law
EPA	End Point Assessment (1)

Professional Level	
FAR	Financial Accounting & Reporting: IFRS & UK GAAP (2)
AA	Audit & Assurance
TC	Tax Compliance
FM	Financial Management
BST	Business Strategy & Technology
BPT	Business Planning: Taxation (3)
BPB	Business Planning: Banking (3)
BPI	Business Planning: Insurance (3)

Advanced Level	
CR	Corporate Reporting
SBM	Strategic Business Management
ACS	Advanced Case Study (4)

(1) The EPA is a requirement of the Level 4 Apprenticeship and applies to apprentice students only - more details on this can be viewed [here](#).  
 (2) FAR can be taken under either IFRS or UKGAAP - more details on this can be viewed [here](#). (3) Business Planning can be sat under either the Taxation, Banking or Insurance variant. Only a student with a workplace specialisation of Banking or Insurance should undertake the BPB or BPI exams - more details on this can be found [here](#). (4) A student may not attempt the Case Study until they have attempted all other exams. A student can sit all three Advanced Level assessments at the same session and still comply with this rule. A student may not attempt the Case Study until they have completed all but their last year of approved training by the end of the month in which the assessment is held.



Please contact us using the details below to make a course booking on the timetable dates  
**0161 259 7400** [studentservices@kaplan.co.uk](mailto:studentservices@kaplan.co.uk) [www.kaplanfinancial.co.uk/aca](http://www.kaplanfinancial.co.uk/aca)

# Kaplan Pathway Options

Pathway	Level	Professional Sitting 1	Professional Sitting 2	Professional Sitting 3	Advanced Sitting 1	Advanced Sitting 2
3:3 Professional & Intense Advanced	First 4–6 months of study	FAR/AA/TC	FM/BST/BP	–	CR/SBM/ACS	–
3:3 Professional & Decoupled Advanced	First 4–6 months of study	FAR/AA/TC	FM/BST/BP	–	CR/SBM	ACS
2:2:2 Professional & Intense Advanced	First 4–6 months of study	FAR/AA	TC/FM	BST/BP	CR/SBM/ACS	–
2:2:2 Professional & Decoupled Advanced	First 4–6 months of study	FAR/AA	TC/FM	BST/BP	CR/SBM	ACS

If your preferred pathway is not available at your chosen Kaplan training location we will be able to provide your preferred pathway via our [Live Online ACA course offering](#).

Our Resit Courses are designed to allow students to understand where their exam technique went wrong and show them how to improve it. To find out more about our Resit Courses please click [here](#).



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# Kaplan Pathway Options

**We have redeveloped and enhanced our Knowledge phase to further improve our student learning journey**

Our Professional and Advanced courses consist of three phases: Knowledge, Application and Exam Preparation

All of our Knowledge Phase courses will commence with **classroom days**.

Classroom days will focus on new concepts for which face to face learning can add most value.

Adaptive online learning and testing after each day will direct students to the content most relevant to them.

Our Professional Level Knowledge courses will now also contain **Personalised days**, which enable students to learn new content alongside testing and building on existing knowledge from classroom sessions. These days comprise a series of structured tutored digital modules, with clean and simple interactions to allow our students to explore relevant content at their own pace. This allows students to focus on the areas they need to work on and use their time efficiently.

For more information on the learning benefits of this course structure please click [here](#).

## **Which courses will adopt the new course structure?**

It is specifically Professional Level Knowledge delivery that is changing. Professional Level Application and Exam Preparation phases remain unchanged. The Certificate Level and Advanced Level courses will also be unchanged in 2019.

For a full analysis of all our course structures and durations, please see page 5 below

## **Can Personalised days be scheduled at any time?**

They must be scheduled after all Knowledge classroom days have been completed (for the relevant subject) and before Application phase begins. We have shown Personalised days on the timetable so that they immediately follow classroom days but these can be rescheduled, in accordance with the above, to suit your internal needs if necessary.

## **Are Personalised days being introduced for all Professional Level subjects for the March 2019 sitting?**

FAR, AA and TC will include Personalised days for the March 2019 sitting. FM, BST and BP subjects will remain fully classroom for the March 2019 sitting with Personalised days being introduced as from the June 2019 sitting.

This phased introduction will maximise continuity of study pathway for our students.



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# Kaplan's ACA Course Durations 2019

Certificate Days			
Subject	Classroom	Flex Online	Total
AC	7		7
AS	3		3
LAW		3	3
BTF		3	3
PTX	4		4
MI	4		4

Professional Days					
Subject	Knowledge		Application	Exam Prep	Total
	Classroom	Personalised	Classroom	Classroom	
FAR	3	2	3	4	12
AA	1	1	1	3	6
TC	2	2	4	3	11
FM	2	1	3	3	9
BST	1	1	2	3	7
BPT	2	3	2	4	11
BPB	2	3	2	4	11
BPI	2	3	2	4	11

Classroom Course Times	
Weekday	09.00 - 16.30 (UK Time)

Advanced Days				
Subject	Knowledge	Application	Exam Prep	Total
	Classroom	Classroom	Classroom	
CR	3	4	4	11
SBM	2	2	3	7
ACS	3	2	5	10

Please note that for evening and Live Online courses, one session equates to half a day.



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# Kaplan's ACA Pass Rates v ICAEW's Average Rate

As the UK's largest ACA training provider we are very proud of the pass rates achieved by our first time students:

2017 Exam Results			
	Kaplan Pass Rate	ICAEW Pass Rate	Variance
<b>PROFESSIONAL</b>			
FAR (INT)	89.2%	80.5%	8.7%
FAR (UK)	80.3%	79.8%	0.5%
AA	89.0%	82.8%	6.2%
TC	84.0%	80.9%	3.1%
FM	87.2%	82.1%	5.1%
BST	95.2%	90.6%	4.6%
BPT	82.2%	79.7%	2.5%
BPI	78.6%	78.2%	0.4%
BPB	82.9%	74.6%	8.3%
<b>ADVANCED</b>			
CR	91.4%	85.8%	5.6%
SBM	91.9%	84.4%	7.5%
ACS	86.6%	84.1%	2.5%

**Please note** that for some subjects, Kaplan's market share is such that there is little scope for variation from the ICAEW's pass rate e.g. for the BPI paper in 2017, 95% of students sitting the paper for the first time studied with Kaplan.



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## Certificate Level - First Half 2019

Week commencing:	January					Feb	March					May								
	21st					28th					18th					13th				
	21	22	23	24	25	28	29	30	31	1	18	19	20	21	22	13	14	15	16	17
	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F
Accounting (AC)	K	K	K	K	K	K	K													
Assurance (AS)								K	K	K										
Principles of Tax (PTX)												K	K	K	K					
Management Information (MI)																K	K	K	K	

## Certificate Level - Second Half 2019

Week commencing:	September										October					Nov	December				
	9th					16th					28th					2nd					
	9	10	11	12	13	16	17	18	19	20	28	29	30	31	1	2	3	4	5	6	
	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	
Accounting (AC)	K	K	K	K	K	K	K														
Assurance (AS)								K	K	K											
Principles of Tax (PTX)											K	K	K	K							
Management Information (MI)																K	K	K	K		

K Knowledge

Exams are sat on a computer at your local Kaplan centre. We recommend sitting 2 weeks after the course finishes. To book your exam please contact your local approved centre.

There are three study options. Classroom (dates shown above), Live Online or Flexible Online Learning.

# Professional Level March 2019

Week commencing:	January															February									
	7th					14th					21st					4th					11th				
Available Study Combinations	7	8	9	10	11	14	15	16	17	18	21	22	23	24	25	4	5	6	7	8	11	12	13	14	15
	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F
3:3 FAR/AA/TC	K	K	K	K	K	K	K	K	K	K	K							A	A	A	A	A	A	A	A
2:2:2 FAR/AA	K	K	K			K	K	K	K													A	A	A	A
FM/BPT - EP only																									
<b>For information, please find the classroom and exam dates within the available study combinations of the individual subjects below:</b>																									
Financial Accounting & Reporting (FAR)	K	K	K																			A	A	A	
Audit & Assurance (AA)						K																			A
Tax Compliance (TC)				K	K													A	A	A	A				

Week commencing:	February					March									
	25th					4th					11th				
Available Study Combinations	25	26	27	28	1	4	5	6	7	8	11	12	13	14	15
	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F
3:3 FAR/AA/TC	EP	EP	EP	EP	EP	EP	EP	EP	EP	EP	E	E			
2:2:2 FAR/AA	EP	EP	EP	EP	EP	EP	EP				E				
FM/BPT - EP only	EP	EP	EP	EP	EP	EP	EP					E	E		
<b>For information, please find the classroom and exam dates within the available study combinations of the individual subjects below:</b>															
Financial Accounting & Reporting (FAR)	EP	EP	EP	EP							E				
Audit & Assurance (AA)					EP	EP	EP				E				
Tax Compliance (TC)								EP	EP	EP		E			
Business Planning Tax (BPT)	EP	EP	EP	EP								E			

- K Knowledge
- K K - Personalised
- A Application
- EP Exam Preparation
- E Real Exam

Knowledge must be completed prior to attending the Application dates for that subject.

There are three study options. Classroom (dates shown above), LiveOnline or Flexible Online Learning.



## Professional Level June 2019

Week commencing:	March					April										May																													
	18th		25th			1st		8th			15th		22nd			29th		6th																											
Available Study Combinations	18	19	20	21	22	25	26	27	28	29	1	2	3	4	5	8	9	10	11	12	15	16	17	18	19	22	23	24	25	26	29	30	1	2	3	6	7	8	9	10					
	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F					
3:3 FAR/AA/TC											K	K	K	K	K	K	K	K	K	K											A	A	A	A	A	A	A	A	A	A					
3:3 BPT/BST/FM - Option 1	K	K	K	K	K	K	K	K	K	K																					A	A	A	A	A	A	A	A	A	A					
3:3 BPT/BST/FM - Option 2	K	K	K	K	K	K	K	K	K	K											A	A	A	A							A	A	A												
2:2:2 FAR/AA											K	K	K			K	K	K	K												A	A	A	A											
2:2:2 FM/TC	K	K												K	K	K	K	K													A	A	A						A				A	A	A
2:2:2 BPT/BST - Option 1			K	K	K	K	K	K	K																					A	A	A	A												
2:2:2 BPT/BST - Option 2			K	K	K	K	K	K	K												A	A	A	A																					
<b>For information, please find the classroom and exam dates within the available study combinations of the individual subjects below:</b>																																													
Financial Accounting & Reporting (FAR)											K	K	K																		A	A	A												
Audit & Assurance (AA) - Option 1																K																			A										
Audit & Assurance (AA) - Option 2																																		A											
Tax Compliance (TC)														K	K																				A			A	A	A					
Business Planning Tax (BPT) - Option 1			K	K																											A	A													
Financial Management (FM) - Option 1	K	K																											A	A	A														
Business Strategy & Technology (BST) - Option 1					K																									A	A														
Business Planning Tax (BPT) - Option 2			K	K																			A	A																					
Financial Management (FM) - Option 2	K	K																											A	A	A														
Business Strategy & Technology (BST) - Option 2			K																		A	A																							

Week commencing:	May					June									
	27th		3rd			10th									
Available Study Combinations	27	28	29	30	31	3	4	5	6	7	10	11	12	13	14
	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F
3:3 FAR/AA/TC	EP	EP	EP	EP	EP	EP	EP	EP	EP	EP	E	E			
3:3 BPT/BST/FM - Option 1	EP	EP	EP	EP	EP	EP	EP	EP	EP	EP		E	E		
3:3 BPT/BST/FM - Option 2	EP	EP	EP	EP	EP	EP	EP	EP	EP	EP		E	E		
2:2:2 FAR/AA	EP	EP	EP	EP	EP						EP	E			
2:2:2 FM/TC	EP	EP		EP		EP	EP	EP				E	E		
2:2:2 BPT/BST - Option 1			EP		EP	EP	EP	EP	EP	EP		E	E		
2:2:2 BPT/BST - Option 2	EP	EP	EP	EP	EP	EP		EP				E	E		
<b>For information, please find the classroom and exam dates within the available study combinations of the individual subjects below:</b>															
Financial Accounting & Reporting (FAR)	EP	EP	EP	EP								E			
Audit & Assurance (AA) - Option 1					EP	EP					EP	E			
Audit & Assurance (AA) - Option 2					EP	EP					EP	E			
Tax Compliance (TC) - Option 1							EP	EP	EP			E			
Tax Compliance (TC) - Option 2							EP	EP	EP			E			
Business Planning Tax (BPT) - Option 1						EP	EP	EP		EP		E			
Financial Management (FM) - Option 1	EP	EP		EP										E	
Business Strategy & Technology (BST) - Option 1			EP		EP					EP				E	
Business Planning Tax (BPT) - Option 2	EP	EP	EP		EP							E			
Financial Management (FM) - Option 2							EP		EP	EP				E	
Business Strategy & Technology (BST) - Option 2			EP		EP		EP							E	

- K Knowledge
- K K - Personalised
- A Application
- EP Exam Preparation
- E Real Exam

Knowledge must be completed prior to attending the Application dates for that subject.  
 There are three study options. Classroom (dates shown above), LiveOnline or Flexible Online Learning.

# Professional Level September 2019

Week commencing:	June															July															August																			
	10th					17th					24th					1st					8th					15th					22nd					29th														
Available Study Combinations	10	11	12	13	14	17	18	19	20	21	24	25	26	27	28	1	2	3	4	5	8	9	10	11	12	15	16	17	18	19	22	23	24	25	26	29	30	31	1	2										
	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F					
3:3 FAR/AA/TC						K	K	K	K	K	K	K	K	K	K	K																				A	A	A	A	A	A	A	A							
3:3 BPT/FM/BST	K	K	K	K	K	K	K	K	K	K											A	A	A	A	A	A	A																							
2:2:2 FAR/AA						K	K	K			K	K	K	K																											A	A	A	A						
2:2:2 FM/TC		K	K						K	K	K	K	K								A	A	A								A	A	A	A																
2:2:2 BPT/BST	K			K	K	K	K	K	K															A	A	A	A																							
<b>For information, please find the classroom and exam dates within the available study combinations of the individual subjects below:</b>																																																		
Financial Accounting & Reporting (FAR)						K	K	K																																	A	A	A							
Audit & Assurance (AA)											K																														A									
Tax Compliance (TC)														K	K																A	A	A	A																
Business Planning Tax (BPT)					K	K																				A	A																							
Financial Management (FM)		K	K																		A	A	A																											
Business Strategy & Technology (BST)	K																							A	A																									

Week commencing:	August					September												
	26th					2nd					9th							
Available Study Combinations	26	27	28	29	30	2	3	4	5	6	9	10	11	12	13			
	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F			
3:3 FAR/AA/TC	EP	EP	EP	EP	EP	EP	EP	EP	EP	EP	E	E						
3:3 BPT/FM/BST	EP	EP	EP	EP	EP	EP	EP	EP	EP	EP		E	E					
2:2:2 FAR/AA	EP	EP	EP	EP	EP	EP				EP		E						
2:2:2 FM/TC	EP	EP		EP			EP	EP		EP		E	E					
2:2:2 BPT/BST			EP		EP	EP	EP	EP	EP	EP		E	E					
<b>For information, please find the classroom and exam dates within the available study combinations of the individual s</b>																		
Financial Accounting & Reporting (FAR)	EP	EP	EP		EP										E			
Audit & Assurance (AA)				EP		EP				EP		E						
Tax Compliance (TC)							EP	EP		EP		E						
Business Planning Tax (BPT)						EP	EP	EP		EP		E						
Financial Management (FM)	EP	EP		EP										E				
Business Strategy & Technology (BST)			EP		EP				EP					E				

- K Knowledge
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Knowledge must be completed prior to attending the Application dates for that subject.  
 There are three study options. Classroom (dates shown above), LiveOnline or Flexible Online Learning.

# Professional Level December 2019

Week commencing:	September															October															Nov				
	9th					16th					23rd					30th					14th					21st					28th				
Available Study Combinations	9	10	11	12	13	16	17	18	19	20	23	24	25	26	27	30	1	2	3	4	14	15	16	17	18	21	22	23	24	25	28	29	30	31	1
	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F
3:3 FAR/AA/TC	K	K	K	K	K	K	K	K	K	K	K										A	A	A	A		A	A	A	A						
3:3 BPT/FM/BST											K	K	K	K	K	K	K	K	K	K						A	A	A			A	A		A	A
2:2:2 FAR/AA	K	K	K			K	K	K	K																	A	A	A	A						
2:2:2 FM/TC				K	K						K	K	K	K	K						A	A	A	A		A	A	A							
2:2:2 BPT/BST													K	K	K	K	K	K	K												A	A		A	A
<b>For information, please find the classroom and exam dates within the available study combinations of the individual subjects below:</b>																																			
Financial Accounting & Reporting (FAR)	K	K	K																							A	A	A							
Audit & Assurance (AA)						K																							A						
Tax Compliance (TC)				K	K																A	A	A	A											
Business Planning Tax (BPT)														K	K																A	A			
Financial Management (FM)											K	K														A	A	A							
Business Strategy & Technology (BST)													K																					A	A

Week commencing:	November					December									
	25th					2nd					9th				
Available Study Combinations	25	26	27	28	29	2	3	4	5	6	9	10	11	12	13
	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F
3:3 FAR/AA/TC	EP	EP	EP	EP	EP	EP	EP	EP	EP	EP	E	E			
3:3 BPT/FM/BST	EP	EP	EP	EP	EP	EP	EP	EP	EP	EP		E	E		
2:2:2 FAR/AA	EP	EP	EP		EP		EP		EP	EP	E				
2:2:2 FM/TC				EP		EP	EP	EP	EP	EP		E	E		
2:2:2 BPT/BST	EP	EP	EP	EP	EP	EP		EP				E	E		
<b>For information, please find the classroom and exam dates within the available study combinations of the individual subjects below:</b>															
Financial Accounting & Reporting (FAR)	EP	EP	EP							EP		E			
Audit & Assurance (AA)					EP		EP			EP	E				
Tax Compliance (TC)				EP		EP		EP				E			
Business Planning Tax (BPT)	EP	EP	EP	EP								E			
Financial Management (FM)							EP		EP	EP				E	
Business Strategy & Technology (BST)				EP	EP		EP							E	

- K Knowledge
- K K - Personalised
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Knowledge must be completed prior to attending the Application dates for that subject.  
 There are three study options. Classroom (dates shown above), LiveOnline or Flexible Online Learning.

## Advanced Level July 2019

Week commencing:	March										April		May							
	11th					18th					29th		6th							
Available Study Combinations	11	12	13	14	15	18	19	20	21	22	29	30	1	2	3	6	7	8	9	10
	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F
CR/SBM/CS - Option 1	K	K	K	K	K	K	K	K				A	A	A	A		A	A	A	A
CR/SBM - Option 1	K	K	K	K	K									A	A		A	A	A	A
CS - Option 1						K	K	K				A	A							
CR/SBM/CS - Option 2	K	K	K	K	K	K	K	K				A	A	A	A		A	A	A	A
CR/SBM - Option 2														A	A		A	A	A	A
CS - Option 2						K	K	K				A	A							

Week commencing:	July																			
	1st					8th					15th					22nd				
Available Study Combinations	1	2	3	4	5	8	9	10	11	12	15	16	17	18	19	22	23	24	25	26
	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F
CR/SBM/CS - Option 1				EP	EP	EP	EP	EP	EP	EP	EP	EP	EP	EP	EP	E	E	E		
CR/SBM - Option 1						EP	EP	EP	EP	EP	EP	EP				E	E			
CS - Option 1				EP	EP								EP	EP	EP				E	
CR/SBM/CS - Option 2				EP	EP	EP	EP	EP	EP	EP	EP	EP	EP	EP	EP	E	E	E		
CR/SBM - Option 2						EP	EP	EP	EP	EP	EP	EP				E	E			
CS - Option 2				EP	EP								EP	EP	EP				E	

K Knowledge  
A Application

EP Exam Preparation  
E Real Exam

Knowledge must be completed prior to attending the Application dates for that subject.

There are three study options. Classroom (dates shown above), LiveOnline or Flexible Online Learning.

# Advanced Level November 2019

Week commencing:	July					August										September														
	29th			1st		5th					26th					2nd					9th					16th				
Available Study Combinations	29	30	31	1	2	5	6	7	8	9	26	27	28	29	30	2	3	4	5	6	9	10	11	12	13	16	17	18	19	20
	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F
CR/SBM/CS - Option 1	K	K	K	K	K	K	K	K				A	A	A	A	A	A	A	A											
CR/SBM/CS - Option 2	K	K	K	K	K											K	K	K	A	A	A	A	A	A	A					
CR/SBM - Option 1	K	K	K	K	K							A	A	A	A			A	A											
CR/SBM - Option 2	K	K	K	K	K													A	A		A	A			A	A				
CS - Option 1						K	K	K								A	A													
CS - Option 2																K	K	K					A	A						

Week commencing:	October										November									
	14th					21st					28th					4th				
Available Study Combinations	14	15	16	17	18	21	22	23	24	25	28	29	30	31	1	4	5	6	7	8
	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F
CR/SBM/CS - Option 1				EP	EP	EP	EP	EP	EP	EP	EP	EP	EP	EP	EP	E	E	E		
CR/SBM/CS - Option 2				EP	EP	EP	EP	EP	EP	EP	EP	EP	EP	EP	EP	E	E	E		
CR/SBM - Option 1						EP	EP	EP	EP		EP	EP			EP	E	E			
CR/SBM - Option 2						EP	EP	EP	EP	EP	EP	EP				E	E			
CS - Option 1				EP	EP					EP			EP	EP					E	
CS - Option 2				EP	EP							EP	EP	EP					E	

- K Knowledge
- A Application
- EP Exam Preparation
- E Real Exam

Knowledge must be completed prior to attending the Application dates for that subject.  
 There are three study options. Classroom (dates shown above), LiveOnline or Flexible Online Learning.