



CFAB / ACA (ICAEW)

Classroom Timetable and
Overview Planner 2020
Manchester



Version 8.02 Information last updated 4 July 2019

Please note: Information and dates in this timetable are subject to change.

ACA Course Information 2020

This timetable details the courses that our centre is offering for the ACA exams in 2020.

Certificate Level	
AC	Accounting
AS	Assurance
BTF	Business Technology & Finance
PTX	Principles of Taxation
MI	Management Information
LAW	Law
EPA	End Point Assessment (1)

Professional Level	
FAR	Financial Accounting and Reporting IFRS (2)
AA	Audit & Assurance
TC	Tax Compliance
FM	Financial Management
BST	Business Strategy & Technology
BPT	Business Planning: Taxation (3)
BPB	Business Planning: Banking (3)
BPI	Business Planning: Insurance (3)

Advanced Level	
CR	Corporate Reporting
SBM	Strategic Business Management
ACS	Advanced Case Study (4)

(1) The EPA is a requirement of the Level 4 Apprenticeship and applies to apprentice students only - more details on this can be viewed [here](#).

(2) FAR can only be taken under IFRS. All Kaplan FAR students will receive complimentary access to our UK GAAP conversion course.

(3) Business Planning can be sat under either the Taxation, Banking or Insurance variant. Only a student with a workplace specialisation of Banking or Insurance should undertake the BPB or BPI exams - more details on this can be found [here](#). (4) A student may not attempt the Case Study until they have attempted all other exams. A student can sit all three Advanced Level assessments at the same session and still comply with this rule. A student may not attempt the Case Study until they have completed all but their last year of approved training by the end of the month in which the assessment is held.



Please contact us using the details below to make a course booking on the timetable dates
 0161 259 7400 studentservices@kaplan.co.uk www.kaplan.co.uk/courses/aca-icaew

Kaplan Pathway Options

Pathway	Certificate Level	Professional Sitting 1	Professional Sitting 2	Professional Sitting 3	Advanced Sitting 1	Advanced Sitting 2
3:3 Professional & Intense Advanced	First 4–6 months of study	FAR/AA/TC	FM/BST/BP	–	CR/SBM/ACS	–
3:3 Professional & Decoupled Advanced	First 4–6 months of study	FAR/AA/TC	FM/BST/BP	–	CR/SBM	ACS
2:2:2 Professional & Intense Advanced	First 4–6 months of study	FAR/AA	TC/FM	BST/BP	CR/SBM/ACS	–
2:2:2 Professional & Decoupled Advanced	First 4–6 months of study	FAR/AA	TC/FM	BST/BP	CR/SBM	ACS

If your preferred pathway is not available at your chosen Kaplan training location we will be able to provide your preferred pathway via our [Live Online ACA course offering](#).

Our Resit Courses are designed to allow students to understand where their exam technique went wrong and show them how to improve it. To find out more about our Resit Courses please click [here](#).

Students studying Certificate Level must sit their exam in the same calendar year as their course of study. If the exam is sat in a different calendar year, updated study materials will be required.



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Kaplan Pathway Options

The introduction of Personalised days at Advanced Level

In 2019 we introduced Personalised days to our Professional Level Knowledge courses and in 2020 our ACA course evolution will continue with the introduction of Personalised days at Advanced Level. For a reminder of the learning benefits of this course structure please click [here](#).

Which courses will adopt the new course structure?

It is specifically Corporate Reporting and Strategic Business Management that will be changing. Our Advanced Case Study courses remain unchanged. **For a full analysis of all our course structures and durations, please see page 5 below**

Can Personalised sessions be scheduled at any time?

They must be scheduled after all Knowledge classroom days have been completed (for the relevant subject) and before Application phase begins. We have shown Personalised days on the timetable so that they immediately follow classroom days but these can be rescheduled, in accordance with the above, to suit your internal needs if necessary.



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Kaplan's ACA Course Durations 2020

Certificate Days			
Subject	Classroom	Flex Online	Total
AC	7		7
AS	3		3
LAW		3	3
BTF		3	3
PTX	4		4
MI	4		4

Professional Days					
Subject	Knowledge		Application	Exam Prep	Total
	Classroom	Personalised	Classroom	Classroom	
FAR	3	2	3	4	12
AA	1	1	1	3	6
TC	2	2	4	3	11
FM	2	1	3	3	9
BST	1	1	2	3	7
BPT	2	3	2	4	11
BPB	2	3	2	4	11
BPI	2	3	2	4	11

Classroom Course Times	
Weekday	09.00 - 16.30 (UK Time)

Advanced Days					
Subject	Knowledge		Application	Exam Prep	Total
	Classroom	Personalised	Classroom	Classroom	
CR	2	2	3	4	11
SBM	1	1	2	3	7
ACS	3	0	2	5	10

First time students must study and attend the Knowledge, Application and Exam Preparation phases of the course. Individual phases of the course cannot be booked in isolation.

Please note that for evening and Live Online courses, one session equates to half a day.



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Kaplan's ACA Pass Rates v ICAEW's Average Rate

As the UK's largest ACA training provider we are very proud of the pass rates achieved by our first time students:

2018 Exam Results			
	Kaplan Pass Rate	ICAEW Pass Rate	Variance
PROFESSIONAL			
FAR	85%	79%	5.6%
AA	87.8%	84.7%	3.1%
TC	89.4%	84.8%	4.6%
FM	89.8%	85.3%	4.5%
BPT	85.1%	81.0%	4.1%
BST	96.1%	91.8%	4.3%
BPI	73.9%	69.7%	4.2%
BPB	88.4%	73.4%	15%
ADVANCED			
CR	92%	87.1%	4.9%
SBM	94.3%	89.9%	4.4%
ACS	84.5%	79.7%	4.8%

Please note that for some subjects, Kaplan's market share is such that there is little scope for variation from the ICAEW's pass rate e.g. for the BPI paper in 2017, 95% of students sitting the paper for the first time studied with Kaplan.



Please contact us using the details below to make a course booking on the timetable dates
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Certificate Level - First Half 2020

Week commencing:	January					March					May									
	13th					20th					9th					11th				
	13	14	15	16	17	20	21	22	23	24	9	10	11	12	13	11	12	13	14	15
	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F
Accounting (AC)	K	K	K	K	K	K	K													
Assurance (AS)								K	K	K										
Principles of Tax (PTX)											K	K	K	K						
Management Information (MI)																K	K	K	K	

Certificate Level - Second Half 2020

Week commencing:	September															October					December									
	7th					14th					21st					28th					26th					7th				
	7	8	9	10	11	14	15	16	17	18	21	22	23	24	25	28	29	30	1	2	26	27	28	29	30	7	8	9	10	11
	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F
Accounting (AC) - Option 1	K	K	K	K	K	K	K																							
Assurance (AS) - Option 1								K	K	K																				
Accounting (AC) - Option 2						K	K	K	K	K	K	K																		
Assurance (AS) - Option 2													K	K	K															
Accounting (AC) - Option 3											K	K	K	K	K	K	K													
Assurance (AS) - Option 3																		K	K	K										
Principles of Tax (PTX)																					K	K	K	K						
Management Information (MI)																										K	K	K	K	

K Knowledge

Exams are sat on a computer at your local Kaplan centre. We recommend sitting 2 weeks after the course finishes. To book your exam please contact your local approved centre. There are three study options. Classroom (dates shown above), LiveOnline or Flexible Online Learning.

Professional Level - March 2020

Week commencing:	January															February										
	6th					13th					20th					27th					3rd					
Available Study Combinations	6	7	8	9	10	13	14	15	16	17	20	21	22	23	24	27	28	29	30	31	3	4	5	6	7	
	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	
3:3 FAR/AA/TC	K	K	K	K	K	K	K	K	K	K	K								A	A	A	A	A	A	A	A
2:2:2 FAR/AA	K	K	K			K	K	K	K										A	A	A	A				
2:2:2 BPT/FM EP ONLY																										
For information, please find the classroom and exam dates within the available study combinations of the individual subjects below:																										
Financial Accounting & Reporting IFRS (FAR)	K	K	K																A	A	A					
Audit & Assurance (AA)						K																A				
Tax Compliance (TC)				K	K																		A	A	A	A
Business Planning Tax (BPT) (EP Only)																										
Financial Management (FM) (EP Only)																										

Week commencing:	February					March									
	24th					2nd					9th				
Available Study Combinations	24	25	26	27	28	2	3	4	5	6	9	10	11	12	13
	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F
3:3 FAR/AA/TC	EP	EP	EP	EP	EP	EP	EP	EP	EP	EP	E	E			
2:2:2 FAR/AA	EP	EP	EP	EP	EP	EP				EP	E				
2:2:2 BPT/FM EP ONLY				EP	EP	EP	EP	EP	EP	EP		E	E		
For information, please find the classroom and exam dates within the available study combinations of the individual subjects below:															
Financial Accounting & Reporting IFRS (FAR)				EP	EP	EP					EP	E			
Audit & Assurance (AA)	EP	EP	EP								E				
Tax Compliance (TC)							EP	EP	EP			E			
Business Planning Tax (BPT) (EP Only)						EP	EP	EP	EP			E			
Financial Management (FM) (EP Only)				EP	EP					EP				E	

- K Knowledge
- K K - Personalised
- A Application
- EP Exam Preparation
- E Real Exam

Knowledge must be completed prior to attending the Application dates for that subject.
 There are two study options. Classroom (dates shown above) and LiveOnline.

Professional Level - June 2020

Week commencing:	March					April															May				
	30th					6th					13th					20th					27th				
	30	31	1	2	3	6	7	8	9	10	13	14	15	16	17	20	21	22	23	24	27	28	29	30	1
M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	
Available Study Combinations	K	K	K	K	K	K	K	K	K	K	K							A	A	A	A	A	A	A	A
3:3 FAR/AA/TC	K	K	K	K	K	K	K	K	K	K	K							A	A	A	A	A	A	A	A
3:3 BPT/FM/BS	K	K	K	K	K	K	K	K	K	K								A	A	A	A	A	A	A	A
2:2:2 FAR/AA - Option 1	K	K	K			K	K	K	K									A	A	A	A				
2:2:2 FAR/AA - Option 2	K	K	K			K	K	K	K									A	A	A	A				
2:2:2 BPT/BST - Option 1			K	K	K	K	K	K	K	K												A	A	A	A
2:2:2 BPT/BST - Option 2			K	K	K	K	K	K	K	K												A	A	A	A
2:2:2 TC/FM - Option 1	K	K		K	K	K	K	K	K									A	A	A	A	A	A	A	A
2:2:2 TC/FM - Option 2	K	K		K	K	K	K	K	K	K								A	A	A	A	A	A	A	A
For information, please find the classroom and exam dates within the available study combinations of the individual subjects below:																									
Financial Accounting & Reporting IFRS (FAR) - Option 1	K	K	K															A	A	A					
Audit & Assurance (AA) - Option 1									K													A			
Tax Compliance (TC) - Option 1				K	K																	A	A	A	A
Financial Accounting & Reporting IFRS (FAR) - Option 2	K	K	K															A	A	A					
Audit & Assurance (AA) - Option 2									K													A			
Tax Compliance (TC) - Option 2				K	K																	A	A	A	A
Business Planning Tax (BPT) - Option 1			K	K																				A	A
Financial Management (FM) - Option 1	K	K																A	A	A					
Business Strategy & Technology (BST) - Option 1					K																	A	A		
Business Planning Tax (BPT) - Option 2				K	K																			A	A
Financial Management (FM) - Option 2	K	K																A	A	A					
Business Strategy & Technology (BST) - Option 2			K																			A	A		

Week commencing:	May										June				
	18th					25th					1st				
	18	19	20	21	22	25	26	27	28	29	1	2	3	4	5
M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	
Available Study Combinations	EP	EP	EP	EP	EP	EP	EP	EP	EP	EP	EP	E	E		
3:3 FAR/AA/TC	EP	EP	EP	EP	EP	EP	EP	EP	EP	EP	EP	E	E		
3:3 BPT/FM/BS	EP	EP	EP	EP	EP	EP	EP	EP	EP	EP	EP	E	E		
2:2:2 FAR/AA - Option 1			EP	EP	EP	EP	EP	EP	EP	EP	EP	E			
2:2:2 FAR/AA - Option 2	EP	EP	EP	EP	EP	EP					EP	E			
2:2:2 BPT/BST - Option 1	EP	EP	EP	EP	EP			EP	EP	EP		E	E		
2:2:2 BPT/BST - Option 2	EP	EP	EP	EP		EP	EP	EP				E	E		
2:2:2 TC/FM - Option 1	EP	EP				EP	EP	EP	EP			E	E		
2:2:2 TC/FM - Option 2						EP	EP	EP	EP	EP		E	E		
For information, please find the classroom and exam dates within the available study combinations of the individual subjects below:															
Financial Accounting & Reporting IFRS (FAR) - Option 1			EP	EP		EP				EP		E			
Audit & Assurance (AA) - Option 1					EP			EP		EP		E			
Tax Compliance (TC) - Option 1	EP	EP						EP				E			
Financial Accounting & Reporting IFRS (FAR) - Option 2	EP		EP			EP				EP		E			
Audit & Assurance (AA) - Option 2		EP		EP	EP							E			
Tax Compliance (TC) - Option 2						EP	EP	EP				E			
Business Planning Tax (BPT) - Option 1	EP	EP	EP							EP		E			
Financial Management (FM) - Option 1						EP	EP	EP				E			
Business Strategy & Technology (BST) - Option 1				EP	EP			EP				E			
Business Planning Tax (BPT) - Option 2	EP	EP		EP				EP				E			
Financial Management (FM) - Option 2				EP	EP				EP			E			
Business Strategy & Technology (BST) - Option 2			EP					EP	EP			E			

- K Knowledge
- K K - Personalised
- A Application
- EP Exam Preparation
- E Real Exam

Knowledge must be completed prior to attending the Application dates for that subject.
There are two study options. Classroom (dates shown above) and LiveOnline.

Professional Level - September 2020

Week commencing:	June										July										August																			
	15th					22nd					29th					6th					20th					27th					3rd									
	15	16	17	18	19	22	23	24	25	26	29	30	1	2	3	6	7	8	9	10	20	21	22	23	24	27	28	29	30	31	3	4	5	6	7					
M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F						
Available Study Combinations						K	K	K	K	K	K	K	K	K	K																									
3:3 FAR/AA/TC						K	K	K	K	K	K	K	K	K	K																A	A	A	A	A	A	A	A	A	A
3:3 BPT/FM/BST	K	K	K	K	K	K	K	K	K	K																A	A	A	A	A										
2:2:2 FAR/AA						K	K	K			K	K	K	K																						A	A	A	A	A
2:2:2 BPT/BST	K			K	K	K	K	K	K																						A	A	A	A						
2:2:2 FM/TC		K	K						K	K	K	K	K												A	A	A		A	A	A	A	A							

Week commencing:	August					September									
	24th					31st					7th				
	24	25	26	27	28	31	1	2	3	4	7	8	9	10	11
Available Study Combinations	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F
3:3 FAR/AA/TC	EP	EP	EP	EP	EP	EP	EP	EP	EP	EP	E	E			
3:3 BPT/FM/BST	EP	EP	EP	EP	EP	EP	EP	EP	EP	EP		E	E		
2:2:2 FAR/AA	EP	EP	EP	EP		EP	EP		EP		E				
2:2:2 BPT/BST			EP	EP	EP	EP	EP		EP			E	E		
2:2:2 FM/TC	EP	EP			EP			EP	EP	EP		E	E		

- K Knowledge
- K K - Personalised
- A Application
- EP Exam Preparation
- E Real Exam

Knowledge must be completed prior to attending the Application dates for that subject.
 There are two study options. Classroom (dates shown above) and LiveOnline.

Professional Level - December 2020

Week commencing:	September															October										November					
	7th					14th					21st					19th					26th					2nd					
Available Study Combinations	7	8	9	10	11	14	15	16	17	18	21	22	23	24	25	19	20	21	22	23	26	27	28	29	30	2	3	4	5	6	
	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	
3:3 FAR/AA/TC	K	K	K	K	K	K	K	K	K	K	K							A	A	A	A	A	A	A	A						
3:3 BPT/FM/BST						K	K	K	K	K	K	K	K	K	K											A	A	A	A	A	
2:2:2 FAR/AA	K	K	K			K	K	K	K														A	A	A	A					
2:2:2 BPT/BST - Option 1								K	K	K	K	K	K	K													A	A	A	A	
2:2:2 BPT/BST - Option 2								K	K	K	K	K	K	K															A	A	
2:2:2 FM/TC				K	K	K	K	K	K	K								A	A	A	A					A					

Week commencing:	November					December									
	23rd					30th					7th				
Available Study Combinations	23	24	25	26	27	30	1	2	3	4	7	8	9	10	11
	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F
3:3 FAR/AA/TC	EP	EP	EP	EP	EP	EP	EP	EP	EP	EP	E	E			
3:3 BPT/FM/BST	EP	EP	EP	EP	EP	EP	EP	EP	EP	EP		E	E		
2:2:2 FAR/AA	EP	EP			EP	EP	EP		EP	EP	E				
2:2:2 BPT/BST - Option 1	EP	EP	EP	EP	EP			EP	EP			E	E		
2:2:2 BPT/BST - Option 2			EP	EP	EP		EP	EP	EP	EP		E	E		
2:2:2 FM/TC			EP	EP		EP	EP	EP		EP		E	E		

- K Knowledge
- K K - Personalised
- A Application
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Knowledge must be completed prior to attending the Application dates for that subject.
 There are two study options. Classroom (dates shown above) and LiveOnline.

Advanced Level - July 2020

Week commencing:	April										June									
	13th					20th					1st					8th				
Available Study Combinations	13	14	15	16	17	20	21	22	23	24	1	2	3	4	5	8	9	10	11	12
	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F
CR/SBM/CS - Option 1		K	K	K	K	K	K	K	K	K				A	A	A	A	A	A	A
CR/SBM/CS - Option 2		K	K	K	K	K	K	K	K	K				A	A	A	A	A	A	A
CR/SBM - Option 1					K	K	K	K	K	K						A	A	A	A	A
CR/SBM - Option 2		K	K	K	K	K	K							A	A	A	A	A		
CS - Option 1		K	K	K										A	A					
CS - Option 2					K	K	K												A	A

Week commencing:	June	July																		
		29th					6th					13th					20th			
Available Study Combinations	29	30	1	2	3	6	7	8	9	10	13	14	15	16	17	20	21	22	23	24
	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F
CR/SBM/CS - Option 1				EP	EP	EP	EP	EP	EP	EP	EP	EP	EP	EP	EP	E	E	E		
CR/SBM/CS - Option 2				EP	EP	EP	EP	EP	EP	EP	EP	EP	EP	EP	EP	E	E	E		
CR/SBM - Option 1						EP	EP	EP	EP	EP	EP				EP	E	E			
CR/SBM - Option 2						EP	EP	EP	EP	EP	EP	EP				E	E			
CS - Option 1				EP	EP							EP	EP	EP					E	
CS - Option 2				EP	EP								EP	EP	EP				E	

<table border="1" style="display: inline-table; vertical-align: middle;"> <tr><td style="background-color: #ADD8E6;">K</td></tr> <tr><td style="background-color: #FFFF00;">K</td></tr> <tr><td style="background-color: #0000FF; color: white;">A</td></tr> </table> Knowledge K - Personalised Application	K	K	A	<table border="1" style="display: inline-table; vertical-align: middle;"> <tr><td style="background-color: #800080; color: white;">EP</td></tr> <tr><td style="background-color: #FF0000; color: white;">E</td></tr> </table> Exam Preparation Real Exam	EP	E
K						
K						
A						
EP						
E						

Knowledge must be completed prior to attending the Application dates for that subject.
 There are two study options. Classroom (dates shown above) and LiveOnline.

Advanced Level - November 2020

Week commencing:	July					August					September														
	27th					3rd					31st					7th					14th				
Available Study Combinations	27	28	29	30	31	3	4	5	6	7	31	1	2	3	4	7	8	9	10	11	14	15	16	17	18
	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F
CR/SBM/ACS - Option 1	K	K	K	K	K	K	K	K	K										A	A	A	A	A	A	A
CR/SBM/ACS - Option 2	K	K	K										K	K	K	K	K	K						A	A
CR/SBM - Option 1	K	K	K	K	K	K															A	A	A	A	A
CR/SBM - Option 2	K	K	K	K	K	K																		A	A
ACS - Option 1				K	K	K													A	A					
ACS - Option 2													K	K	K										

Week commencing:	October										November									
	12th					19th					26th					2nd				
Available Study Combinations	12	13	14	15	16	19	20	21	22	23	26	27	28	29	30	2	3	4	5	6
	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F
CR/SBM/ACS - Option 1				EP	EP	EP	EP	EP	EP	EP	EP	EP	EP	EP	EP	E	E	E		
CR/SBM/ACS - Option 2				EP	EP	EP	EP	EP	EP	EP	EP	EP	EP	EP	EP	E	E	E		
CR/SBM - Option 1						EP	EP	EP	EP	EP	EP	EP				E	E			
CR/SBM - Option 2						EP	EP	EP	EP	EP	EP	EP				E	E			
ACS - Option 1				EP	EP								EP	EP	EP			E		
ACS - Option 2				EP	EP								EP	EP	EP			E		

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Knowledge K - Personalised Application	Exam Preparation Real Exam					

Knowledge must be completed prior to attending the Application dates for that subject.
 There are two study options. Classroom (dates shown above) and LiveOnline.