



# CFAB / ACA (ICAEW)

Classroom Timetable and  
Overview Planner 2024  
**Manchester**



Version 8.0 Information last updated 4th September 2024

Please note: Information and dates in this timetable are subject to change.

# ACA Course Information

This timetable details the courses that our centre is offering for the ACA exams.

Certificate Level	
AC	Accounting
AS	Assurance
BTF	Business Technology & Finance
PTX	Principles of Taxation
MI	Management Information
LAW	Law
EPA	End Point Assessment (1)

Professional Level	
FAR	Financial Accounting and Reporting IFRS (2)
AA	Audit & Assurance
TC	Tax Compliance
FM	Financial Management
BST	Business Strategy & Technology
BPT	Business Planning: Taxation (3)
BPB	Business Planning: Banking (3)
BPI	Business Planning: Insurance (3)

Advanced Level	
CR	Corporate Reporting
SBM	Strategic Business Management
ACS	Advanced Case Study (4)

(1) The EPA is a requirement of the Level 4 Apprenticeship and applies to apprentice learners only - more details on this can be viewed [here](#).

(2) FAR can only be taken under IFRS. All Kaplan FAR learners will receive complimentary access to our UK GAAP conversion course.

(3) Business Planning can be sat under either the Taxation, Banking or Insurance variant. Only a learner with a workplace specialisation of Banking or Insurance should undertake the BPB or BPI exams - more details on this can be found [here](#). (4) A learner may not attempt the Case Study until they have attempted all other exams. A learner can sit all three Advanced Level assessments at the same session and still comply with this rule. A learner may not attempt the Case Study until they have completed all but their last year of approved training by the end of the month in which the assessment is held.



Please contact us using the details below to make a course booking on the timetable dates  
**0161 259 7400** [studentservices@kaplan.co.uk](mailto:studentservices@kaplan.co.uk) [www.kaplan.co.uk/courses/aca-icaew](http://www.kaplan.co.uk/courses/aca-icaew)

# Kaplan Pathway Options

Pathway	Certificate Level	Professional Sitting 1	Professional Sitting 2	Professional Sitting 3	Advanced Sitting 1	Advanced Sitting 2
3:3 Professional & Intense Advanced	First 4–6 months of study	FAR/AA/TC	FM/BST/BP	–	CR/SBM/ACS	–
3:3 Professional & Decoupled Advanced	First 4–6 months of study	FAR/AA/TC	FM/BST/BP	–	CR/SBM	ACS
2:2:2 Professional & Intense Advanced	First 4–6 months of study	FAR/AA	TC/FM	BST/BP	CR/SBM/ACS	–
2:2:2 Professional & Decoupled Advanced	First 4–6 months of study	FAR/AA	TC/FM	BST/BP	CR/SBM	ACS

If your preferred pathway is not available at your chosen Kaplan training location we will be able to provide your preferred pathway via our [Live Online ACA course offering](#).

Our Advanced Case Study Resit Courses are designed to allow learners to understand where their exam technique went wrong and show them how to improve it. To find out more about our Advanced Case Study Resit Courses please click [here](#).

Learners studying Certificate Level must sit their exam in the same calendar year as their course of study.

If the exam is sat in a different calendar year, updated study materials will be required.

Please ensure you study BPT **at the same time or after** TC as there is assumed knowledge from TC included within the BPT syllabus.



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# Kaplan's ACA Course Durations 2024

Certificate Days			
Subject	Tutor-Led	OnDemand	Total
AC	7		7
AS	3		3
LAW		3	3
BTF		3	3
PTX	4		4
MI	4		4

Professional Days				
Subject	Tuition		Exam Prep	Total
	Tutor-Led	Personalised	Tutor-Led	
FAR	6	2	4	12
AA	3	0	3	6
TC	6	2	3	11
FM	5	1	3	9
BST	3	1	3	7
BPT	5	2	4	11
BPB	5	2	4	11
BPI	5	2	4	11

Classroom Course Times	
Weekday	09.00–16.30 (UK Time)

Advanced Days				
Subject	Tuition		Exam Prep	Total
	Tutor-Led	Personalised	Tutor-Led	
CR	5	2	4	11
SBM	3	1	3	7
ACS	5	0	5	10

First time learners must study and attend the Knowledge and Exam Preparation phases of the course. Individual phases of the course cannot be booked in isolation.

**Please note** that for evening and Live Online courses, one session equates to half a day.



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### Certificate Level - First Half 2024

Week commencing:	February					March					May									
	5th					12th					18th					20th				
	5	6	7	8	9	12	13	14	15	16	18	19	20	21	22	20	21	22	23	24
	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F
Accounting (AC)	T	T	T	T	T	T	T													
Assurance (AS)								T	T	T										
Principles of Tax (PTX)											T	T	T	T						
Management Information (MI)																T	T	T	T	

### Certificate Level - Second Half 2024

Week commencing:	September										October					November					December														
	9th					16th					23rd					14th					18th					9th					16th				
	9	10	11	12	13	16	17	18	19	20	23	24	25	26	27	14	15	16	17	18	18	19	20	21	22	9	10	11	12	13	16	17	18	19	20
	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F
Accounting (AC) - Option 1	T	T	T	T	T	T	T																												
Assurance (AS) - Option 1								T	T	T																									
Accounting (AC) - Option 2						T	T	T	T	T	T	T																							
Assurance (AS) - Option 2													T	T	T																				
Accounting (AC) - Option 3																										T	T	T	T	T	T	T			
Assurance (AS) - Option 3																																			
Principles of Tax (PTX)																T	T	T	T																
Management Information (MI)																					T	T	T	T											

T Tuition

Exams are sat on a computer at your local Kaplan centre. We recommend sitting 2 weeks after the course finishes. To book your exam please contact your local approved centre. There are four study methods available: Classroom (dates shown above), Classroom Live Stream, Live Online or OnDemand

## Professional Level - March 2024

Week commencing:	January												February								
	1st					8th					29th				5th						
Available Study Combinations	1	2	3	4	5	8	9	10	11	12	29	30	31	1	2	5	6	7	8	9	
	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	
3:3 FAR/AA/TC		T	T	T	T	T	T	T	T	T	T	T	T	T	T	T	T	T	T	T	
2:2:2 FAR/AA		T	T			T	T	T							T	T	T	T	T	T	
<b>For information, please find the classroom and exam dates within the available study combinations of the individual subjects below:</b>																					
Financial Accounting & Reporting (FAR)		T				T	T									T	T	T	T	T	
Audit & Assurance (AA)			T			T									T						
Tax Compliance (TC)				T	T				T	T	T	T	T	T							

Week commencing:	February					March									
	26th					4th					11th				
Available Study Combinations	26	27	28	29	1	4	5	6	7	8	11	12	13	14	15
	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F
3:3 FAR/AA/TC	EP	EP	EP	EP	EP	EP	EP	EP	EP	EP	E	E			
2:2:2 FAR/AA	EP	EP	EP	EP			EP	EP	EP		E				
<b>For information, please find the classroom and exam dates within the available study combinations of the individual subjects below:</b>															
Financial Accounting & Reporting (FAR)	EP	EP	EP						EP		E				
Audit & Assurance (AA)				EP			EP	EP			E				
Tax Compliance (TC)					EP	EP				EP		E			

<span style="background-color: #ADD8E6; padding: 2px;">T</span> Tuition <span style="background-color: #FFFF00; padding: 2px;">T</span> T - Personalised * <span style="background-color: #FFDAB9; padding: 2px;">T</span> Live Online/Exam **	<span style="background-color: #800080; padding: 2px;">EP</span> Exam Preparation <span style="background-color: #FF0000; padding: 2px;">E</span> Real Exam
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\* Personalised days are studied flexibly online and there will not be a live session on these dates. The timetable dates provided for personalised days are indicative only. You ultimately have the flexibility to complete your personalised study in the period between the preceding and next classroom course dates as shown on the timetable.

There are four study methods available: Classroom (dates shown above), Classroom Live Stream, Live Online or OnDemand.

Please ensure that you have completed the Data & IT module available on MyKaplan before you commence your Professional Level courses.

## Professional Level - June 2024

Week commencing:	April															May																				
	1st					8th					15th					22nd					29th					6th					13th					
	1	2	3	4	5	8	9	10	11	12	15	16	17	18	19	22	23	24	25	26	29	30	1	2	3	6	7	8	9	10	13	14	15	16	17	
M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F		
<b>Available Study Combinations</b>																																				
3:3 FAR/AA/TC		T	T	T	T	T	T	T	T	T						T	T	T	T	T	T	T	T	T	T											
3:3 BPT/FM/BST											T	T	T	T	T																T	T	T	T	T	
2:2:2 FAR/AA				T	T	T	T	T	T	T						T	T	T	T	T	T	T														
2:2:2 BPT/BST											T	T	T	T	T	T															T	T	T	T	T	
2:2:2 FM/TC		T	T													T	T	T	T	T											T	T	T	T	T	
<b>For information, please find the classroom and exam dates within the available study combinations of the individual subjects below:</b>																																				
Financial Accounting & Reporting (FAR) - Options 1&2				T				T	T							T	T	T	T	T																
Audit & Assurance (AA) - Options 1&2					T	T																			T											
Tax Compliance (TC) - Options 1 & 2		T	T																				T	T	T	T										
Business Planning Tax (BPT)																																				
Financial Management (FM)																		T	T	T																
Business Strategy & Technology (BST)																																				

Week commencing:	May					June									
	27th					3rd					10th				
	27	28	29	30	31	3	4	5	6	7	10	11	12	13	14
M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	
<b>Available Study Combinations</b>															
3:3 FAR/AA/TC	EP	EP	EP	EP	EP	EP	EP	EP	EP	EP	E	E			
3:3 BPT/FM/BST	EP	EP	EP	EP	EP	EP	EP	EP	EP	EP			E	E	
2:2:2 FAR/AA	EP	EP				EP	EP	EP	EP	EP	E				
2:2:2 BPT/BST			EP	EP	EP	EP	EP			EP			E	E	
2:2:2 FM/TC	EP	EP	EP	EP	EP				EP				E	E	
<b>For information, please find the classroom and exam dates within the available study combinations of the individual subjects below:</b>															
Financial Accounting & Reporting (FAR) - Option 1	EP	EP								EP			E		
Audit & Assurance (AA) - Option 1							EP	EP	EP				E		
Tax Compliance (TC) - Options 1 & 2			EP	EP	EP								E		
Business Planning Tax (BPT)			EP	EP	EP					EP			E		
Financial Management (FM)	EP	EP							EP				E		
Business Strategy & Technology (BST)						EP	EP		EP				E		

- T Tuition
- T T - Personalised \*
- T Live Online/Exam \*\*
- E Real Exam

\* Personalised days are studied flexibly online and there will not be a live session on these dates. The timetable dates provided for personalised days are indicative only. You ultimately have the flexibility to complete your personalised study in the period between the preceding and next classroom course dates as shown on the timetable.

There are four study methods available: Classroom (dates shown above), Classroom Live Stream, Live Online or OnDemand.

Option 2 EP dates will be confirmed subject to demand.

Please ensure that you have completed the Data & IT module available on MyKaplan before you commence your Professional Level courses.

## Professional Level - September 2024

Week commencing:	June					July												August																		
	24th					1st					8th							22nd					29th				5th									
	24	25	26	27	28	1	2	3	4	5	8	9	10	11	12	22	23	24	25	26	29	30	31	1	2	5	6	7	8	9						
M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F							
<b>Available Study Combinations</b>																																				
3:3 FAR/AA/TC - Option 1 & 2	T	T	T	T	T	T	T	T	T	T						T	T	T	T	T	T	T	T	T	T											
3:3 BPT/FM/BST						T	T	T	T	T	T	T	T	T	T											T	T	T	T	T	T	T	T	T	T	
2:2:2 FAR/AA	T	T			T											T	T	T	T	T	T	T														
2:2:2 BPT/BST						T	T	T	T	T																T	T	T	T	T						
2:2:2 FM/TC			T	T		T																				T	T	T	T	T	T	T	T	T	T	
<b>For information, please find the classroom and exam dates within the available study combinations of the individual subjects below:</b>																																				
Financial Accounting & Reporting (FAR) - Option 1		T						T	T							T	T	T	T	T																
Audit & Assurance (AA) - Option 1	T				T																					T										
Tax Compliance (TC) - Option 1			T	T		T				T																T	T	T	T							
Financial Accounting & Reporting (FAR) - Option 2					T					T						T	T	T	T	T																
Audit & Assurance (AA) - Option 2			T		T																					T										
Tax Compliance (TC) - Option 2	T	T				T				T																T	T	T	T							
Business Planning Tax (BPT)						T	T	T	T																	T	T								T	
Financial Management (FM)														T	T	T																T	T	T		
Business Strategy & Technology (BST)											T	T																			T				T	

Week commencing:	August					September														
	26th					2nd					9th									
	26	27	28	29	30	2	3	4	5	6	9	10	11	12	13					
M	T	W	T	F	M	T	W	T	F	M	T	W	T	F						
<b>Available Study Combinations</b>																				
3:3 FAR/AA/TC - Option 1 & 2	EP	EP	EP	EP	EP	EP	EP	EP	EP	EP	EP	E	E							
3:3 BPT/FM/BST	EP	EP	EP	EP	EP	EP	EP	EP	EP	EP	EP	E	E	E						
2:2:2 FAR/AA	EP	EP				EP	EP	EP	EP	EP	EP	E								
2:2:2 BPT/BST	EP	EP	EP	EP	EP	EP	EP	EP	EP	EP	EP	E	E	E						
2:2:2 FM/TC			EP	EP	EP	EP	EP	EP	EP	EP	EP	E	E							
<b>For information, please find the classroom and exam dates within the available study combinations of the individual subjects below:</b>																				
Financial Accounting & Reporting (FAR) - Option 1	EP	EP								EP	EP	E								
Audit & Assurance (AA) - Option 1						EP	EP			EP		E								
Tax Compliance (TC) - Option 1			EP	EP	EP							E	E							
Financial Accounting & Reporting (FAR) - Option 2	EP					EP	EP	EP				E								
Audit & Assurance (AA) - Option 2										EP	EP	E								
Tax Compliance (TC) - Option 2			EP	EP	EP							E								
Business Planning Tax (BPT)	EP	EP	EP						EP			E								
Financial Management (FM)									EP	EP	EP			E						
Business Strategy & Technology (BST)					EP	EP				EP				E						

- T Tuition
- T T - Personalised \*
- T Live Online/Exam \*\*
  
- EP Exam Preparation
- E Real Exam
  
- E Real Exam

\* Personalised days are studied flexibly online and there will not be a live session on these dates. The timetable dates provided for personalised days are indicative only. You ultimately have the flexibility to complete your personalised study in the period between the preceding and next classroom course dates as shown on the timetable.

There are four study methods available: Classroom (dates shown above), Classroom Live Stream, Live Online or OnDemand.

Please ensure that you have completed the Data & IT module available on MyKaplan before you commence your Professional Level courses.



## Professional Level - December 2024

Week commencing:	September					October											November																							
	16th					23rd					30th					7th					14th					28th				4th										
	16	17	18	19	20	23	24	25	26	27	30	1	2	3	4	7	8	9	10	11	14	15	16	17	18	28	29	30	31	1	4	5	6	7	8					
Available Study Combinations	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F
3:3 FAR/AA/TC		T	T	T	T	T	T	T	T	T						T	T	T	T	T																				
3:3 BPT/FM/BST											T	T	T	T	T																T	T	T	T	T	T	T	T	T	T
2:2:2 FAR/AA		T	T			T	T									T	T	T	T	T																				
2:2:2 BPT/BST									T	T	T	T	T																T	T	T	T								
2:2:2 FM/TC				T	T	T	T	T	T						T																						T	T	T	T
2:2:2 FM/BST						T	T	T	T	T																					T	T	T	T						
<b>For information, please find the classroom and exam dates within the available study combinations of the individual subjects below:</b>																																								
Financial Accounting & Reporting (FAR)			T			T	T									T	T	T	T	T																				
Audit & Assurance (AA)		T																																						
Tax Compliance (TC)				T	T				T	T													T	T	T	T														
Business Planning Tax (BPT)											T	T	T	T														T	T											
Financial Management (FM) - Option 1						T	T							T																			T	T	T					
Business Strategy & Technology (BST)									T	T																					T									
Financial Management (FM) - Option 2						T	T			T																							T	T	T					

Week commencing:	November					December											
	25th					2nd					9th						
	25	26	27	28	29	2	3	4	5	6	9	10	11	12	13		
Available Study Combinations	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F		
3:3 FAR/AA/TC	EP	EP	EP	EP	EP	EP	EP	EP	EP	EP	EP	EP	EP	EP	E	E	
3:3 BPT/FM/BST	EP	EP	EP	EP	EP	EP	EP	EP	EP	EP	EP	EP	EP	EP	E	E	
2:2:2 FAR/AA	EP	EP				EP	EP	EP	EP	EP	EP	EP	EP	EP	E	E	
2:2:2 BPT/BST		EP	EP	EP	EP		EP		EP	EP					E	E	
2:2:2 FM/TC	EP		EP	EP	EP	EP		EP							E	E	
2:2:2 FM/BST	EP	EP	EP			EP	EP	EP							E		
<b>For information, please find the classroom and exam dates within the available study combinations of the individual subjects below:</b>																	
Financial Accounting & Reporting (FAR)	EP	EP							EP	EP	EP	EP	EP	EP	E		
Audit & Assurance (AA)						EP	EP		EP						E		
Tax Compliance (TC)			EP	EP	EP										E		
Business Planning Tax (BPT)				EP	EP				EP	EP					E		
Financial Management (FM) - Option 1	EP					EP		EP							E		
Business Strategy & Technology (BST)		EP	EP				EP								E		
Financial Management (FM) - Option 2	EP					EP		EP							E		

Tuition

T - Personalised \*

Live Online/Exam \*\*

Exam Preparation

Real Exam

\* Personalised days are studied flexibly online and there will not be a live session on these dates. The timetable dates provided for personalised days are indicative only. You ultimately have the flexibility to complete your personalised study in the period between the preceding and next classroom course dates as shown on the timetable.

There are four study methods available: Classroom (dates shown above), Classroom Live Stream, Live Online or OnDemand.

Please ensure that you have completed the Data & IT module available on MyKaplan before you commence your Professional Level courses.

## Advanced Level - July 2024

Week commencing:	April										May									
	15th					22nd					6th				13th					
	15	16	17	18	19	22	23	24	25	26	6	7	8	9	10	13	14	15	16	17
Available Study Combinations	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F
CR/SBM/CS	T	T	T	T	T	T	T	T	T					T	T	T	T	T	T	T
CR/SBM	T	T	T			T	T	T								T	T	T	T	T
CS - Option 1 & 2				T	T	T								T	T					
<b>For information, please find the classroom and exam dates within the available study combinations of the individual subjects below:</b>																				
Corporate Reporting (CR)	T	T				T	T											T	T	T
Strategic Business Management (SBM)			T						T							T	T			
Case Study (CS) - Option 1 & 2				T	T	T								T	T					

Week commencing:	July																			
	1st					8th					15th					22nd				
	1	2	3	4	5	8	9	10	11	12	15	16	17	18	19	22	23	24	25	26
Available Study Combinations	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F
CR/SBM/CS				EP	EP	EP	EP	EP	EP	EP	EP	EP	EP	EP	EP	E	E	E		
CR/SBM						EP	EP	EP	EP	EP	EP	EP				E	E			
CS				EP	EP								EP	EP	EP			E		
<b>For information, please find the classroom and exam dates within the available study combinations of the individual subjects below:</b>																				
Corporate Reporting (CR)									EP	EP	EP	EP				E				
Strategic Business Management (SBM)						EP	EP	EP									E			
Case Study (CS) - Option 1 & 2				EP	EP								EP	EP	EP			E		

<span style="background-color: #ADD8E6; padding: 2px 5px;">T</span> Tuition <span style="background-color: #FFFF00; padding: 2px 5px;">T</span> T - Personalised * <span style="background-color: #FFDAB9; padding: 2px 5px;">T</span> Live Online/Exam **	<span style="background-color: #800080; padding: 2px 5px;">EP</span> Exam Preparation <span style="background-color: #FF0000; padding: 2px 5px;">E</span> Real Exam
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\* Personalised days are studied flexibly online and there will not be a live session on these dates. The timetable dates provided for personalised days are indicative only. You ultimately have the flexibility to complete your personalised study in the period between the preceding and next classroom course dates as shown on the timetable.

There are four study methods available: Classroom (dates shown above), Classroom Live Stream, Live Online or OnDemand.

## Advanced Level - November 2024

Week commencing:	August					September					October														
	5th					12th					2nd					30th									
	5	6	7	8	9	12	13	14	15	16	2	3	4	5	6	23	24	25	26	27	30	1	2	3	4
M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	
<b>Available Study Combinations</b>																									
CR/SBM/CS - Options 1&2	T	T	T	T	T						T	T	T			T	T	T	T	T	T	T			
CR/SBM - Options 1&2	T	T	T	T	T											T	T	T	T	T					
CS											T	T	T								T	T			
<b>For information, please find the classroom and exam dates within the available study combinations of the individual subjects below:</b>																									
Corporate Reporting (CR) - Option 1	T	T		T	T													T	T	T					
Strategic Business Management (SBM) - Option 1			T			T										T					T				
Case Study (CS) - Options 1&2											T	T	T								T	T			
Corporate Reporting (CR) - Option 2	T	T		T	T											T	T				T				
Strategic Business Management (SBM) - Option 2			T			T												T	T						

Week commencing:	October					November														
	14th					21st					28th				4th					
	14	15	16	17	18	21	22	23	24	25	28	29	30	31	1	4	5	6	7	8
M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	
<b>Available Study Combinations</b>																				
CR/SBM/CS - Options 1&2				EP	EP	EP	EP	EP	EP	EP	EP	EP	EP	EP	EP	E	E	E		
CR/SBM - Option 1						EP	EP	EP	EP	EP	EP	EP				E	E			
CR/SBM - Option 2						EP	EP		EP	EP			EP	EP	EP	E	E			
CS - Option 1				EP	EP								EP	EP	EP				E	
CS - Option 2				EP	EP			EP			EP	EP							E	
<b>For information, please find the classroom and exam dates within the available study combinations of the individual subjects below:</b>																				
Corporate Reporting (CR) - Option 1						EP	EP	EP			EP					E				
Strategic Business Management (SBM) - Option 1									EP	EP		EP						E		
Case Study (CS) - Option 1				EP	EP								EP	EP	EP				E	
Corporate Reporting (CR) - Option 2									EP	EP			EP	EP		E				
Strategic Business Management (SBM) - Option 2						EP	EP								EP			E		
Case Study (CS) - Option 2				EP	EP			EP			EP	EP							E	

<b>T</b>	Tuition	<b>EP</b>	Exam Preparation
<b>T</b>	T - Personalised *	<b>E</b>	Real Exam
<b>T</b>	Live Online/Exam **		

\* Personalised days are studied flexibly online and there will not be a live session on these dates. The timetable dates provided for personalised days are indicative only. You ultimately have the flexibility to complete your personalised study in the period between the preceding and next classroom course dates as shown on the timetable.

There are four study methods available: Classroom (dates shown above), Classroom Live Stream, Live Online or OnDemand.