

# CFAB / ACA (ICAEW)

Classroom and Classroom Live Streamed Timetable and Overview Planner 2025 **Norwich** 

### PLEASE NOTE:

In addition to classroom, all ACA courses in Norwich will be available via **Classroom Live Streamed.** 

Visit the CLS page for more details



Version 9.0 Information last updated 28th May 2025 Please note: Information and dates in this timetable are subject to change.

# Flexible ways to study

We have a range of study options for you to choose from, and the good news is you don't have to stick to just one. You can select a different study option for each subject, if that works for you.

### Classroom

Study in your local centre with face to face tuition, through a structured programme with maximum tutor support.

All of our courses include online resources and ACA printed study materials.

## **Classroom Live Streamed**

This combines Kaplan's high quality in-classroom experience with the flexibility to study from wherever you want. You'll log in to live classroom sessions via Zoom, and will not only be able to see your tutor but also those students sitting in the actual classroom, making it feel like you are physically there. For availability please see the detailed timetable.

## Live Online

If your local centre isn't running a course at a time that suits you, you can also study via Live Online in the daytime or evening. Get the benefits of the traditional classroom, but with the flexibility of the online environment. The lessons are fully interactive, delivered live by our expert tutors, following the same exam focussed material and structure as traditional classroom courses.

### OnDemand

This is an online course with resources specifically designed for online learning. It gives you the best of both worlds, combining the structure of a tutor-led course, with the flexibility to start studying anytime, anywhere.

### **Academic Support**

Weekday		Weekend	
Monday - Thursday:	Friday:	Saturday:	Sunday and UK Bank Holidays:
<b>08:00 - 20:00</b>	<b>08:00 - 17.30</b>	<b>09:00 - 17:00</b>	09:00 - 13:00

#### Choose your course →

# ACA Course Information (Current ACA Syllabus)

This timetable details the courses that our centre is offering for the ACA exams.

	Certificate Level
AC	Accounting
AS	Assurance
BTF	Business Technology & Finance
ΡΤΧ	Principles of Taxation
MI	Management Information
LAW	Law
EPA	End Point Assessment (1)

Learners starting ACA Certificate from September 2025 will study the new ACA syllabus. Please refer to the 'Next Generation ACA Certificate Level Timetable' for more details.

Professional & Advanced Level courses on current syllabus will continue to run throughout 2025.

### **Professional Level**

FAR	Financial Accounting and Reporting IFRS (2)
AA	Audit & Assurance
тс	Tax Compliance
FM	Financial Management
BST	Business Strategy & Technology
BPT	Business Planning: Taxation (3)
BPB	Business Planning: Banking (3)
BPI	Business Planning: Insurance (3)

	Advanced Level
CR	Corporate Reporting
SBM	Strategic Business Management
ACS	Advanced Case Study (4)

(1) The EPA is a requirement of the Level 4 Apprenticeship and applies to apprentice learners only - more details on this can be viewed <u>here</u>.
(2) FAR can only be taken under IFRS. All Kaplan FAR learners will receive complimentary access to our UK GAAP conversion course.
(3) Business Planning can be sat under either the Taxation, Banking or Insurance variant. Only a learner with a workplace specialisation of Banking or Insurance should undertake the BPB or BPI exams - more details on this can be found <u>here</u>.
(4) A learner may not attempt the Case Study until they have attempted all other exams. A learner can sit all three Advanced Level assessments at the same session and still comply with this rule. A learner may not attempt the Case Study until they have completed all but their last year of approved training by the end of the month in which the assessment is held.



# Kaplan Pathway Options (Current ACA Syllabus)

Pathway	Certificate Level	Professional Sitting 1	Professional Sitting 2	Professional Sitting 3	Advanced Sitting 1	Advanced Sitting 2
3:3 Professional & Intense Advanced	First 4–6 months of study	FAR/AA/TC	FM/BST/BP	_	CR/SBM/ACS	_
3:3 Professional & Decoupled Advanced	First 4–6 months of study	FAR/AA/TC	FM/BST/BP	_	CR/SBM	ACS
2:2:2 Professional & Intense Advanced	First 4–6 months of study	FAR/AA	TC/FM	BST/BP	CR/SBM/ACS	_
2:2:2 Professional & Decoupled Advanced	First 4–6 months of study	FAR/AA	TC/FM	BST/BP	CR/SBM	ACS

Our Advanced Case Study Resit Courses are designed to allow learners to understand where their exam technique went wrong and show them how to improve it. To find out more about our Advanced Case Study Resit Courses please click <u>here</u>.

Learners studying Certificate Level must sit their exam in the same calendar year as their course of study. If the exam is sat in a different calendar year, updated study materials will be required.

Please ensure you study BPT **at the same time or after** TC as there is assumed knowledge from TC included within the BPT syllabus.



## Kaplan's ACA Course Durations 2025 (Current ACA Syllabus)

Certificate Days					
Subject	Tutor-Led	OnDemand	Total		
AC	7		7		
AS	3		3		
LAW		3	3		
BTF		3	3		
ΡΤΧ	4		4		
MI	4		4		

Learners starting ACA Certificate from September 2025 will study the new ACA syllabus. Please refer to the 'Next Generation ACA Certificate Level Timetable' for more details.

	l	Professional Day	/S		
	Tuition		Exam Prep	Total	
Subject	Tutor-Led	Personalised	Tutor-Led	Total	
FAR	6	2	4	12	
AA	3	1	3	7	
тс	6	2	3	11	
FM	5	1	3	9	
BST	3	1	3	7	
BPT	5	3	4	12	
BPB	5	3	4	12	
BPI	5	3	4	12	

	Live Online Course Times
Daytime	<b>09.00–16.30</b> (UK Time)

		Advanced Days	;	
	Tuition		Exam Prep	Total
Subject	Tutor-Led	Personalised	Tutor-Led	Total
CR	5	2	4	11
SBM	3	1	3	7
ACS	5	0	5	10

First time learners must study and attend the Tuition and Exam Preparation phases of the course. Individual phases of the course cannot be booked in isolation.

**Please note** that for evening and Live Online courses, one session equates to half a day.



Please contact us using the details below to make a course booking on the timetable dates 0161 259 7400 <u>studentservices@kaplan.co.uk</u> <u>www.kaplan.co.uk/courses/aca-icaew</u>

## Kaplan's ACA Next Generation Certificate Course Durations 2025

Subject	Tutor-Led	Focus Day**	OnDemand	Total
Accounting Fundamentals (AF)	7	1		8
Assurance and Risk Fundamentals (ARF)	3	1		4
Tax Fundamentals (TF)*	5	1		6
Business Law (BL)***			4	4
Business Insight and Performance (BIP)	5	1		6
Sustainability and Ethics (SE)***			4	4

\* Please note: The Tax Fundamentals (TF) exam will not be available until 1st December 2025. Learners who wish to study Tax Fundamentals between September and December 2025 should instead complete the Principles of Tax (PTX) exam. PTX follows the current syllabus and can be taken as an alternative to TF.

\*\* A Focus Day is a scheduled day within the course for consolidating knowledge and reinforcing learning, with content and pace tailored to individual learners.

\*\*\* It is recommended to study the four tutor-led Certificate papers from September to December. The remaining two papers, Business Law (BL) and Sustainability and Ethics (SE), should be studied OnDemand during January and February. Learners who prefer a more intensive study schedule may choose to study one or both of Business Law and Sustainability and Ethics alongside Taxation Fundamentals (TF) and Business Insight and Performance (BIP).

	Live Online Course Times
Daytime	<b>09.00–16.30</b> (UK Time)



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15th 22nd	3rd	8th	
		ວເກ	15th
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### **Norwich Certificate Level Next Generation Syllabus 2025**

\* A Focus Day is a scheduled day within the course for consolidating knowledge and reinforcing learning, with content and pace tailored to individual learners. There will not be a live session on these dates. It is essential that you work through the content of the Focus Day before the next classroom course date detailed on the timetable.

Please note: The Tax Fundamentals (TF) exam will not be available until 1st December 2025. Learners who wish to study Tax Fundamentals between September and December 2025 should instead complete the Principles of Tax (PTX) exam. PTX follows the current syllabus and can be taken as an alternative to TF.

ACA Certificate exams are computer-based. We recommend sitting your exam 2 weeks after the course finishes. To book your exam please contact Kaplan Student Services or your employer (in cases where exams are booked centrally).

There are three study methods available: Classroom Live Stream (dates shown above), Live Online or OnDemand

The above timetable indicates that learners will attend four Certificate papers from September to December. It is recommended that the remaining two papers, Business Law (BL) and Sustainability and Ethics (SE), be studied OnDemand during January and February. Learners who wish to study more intensively could choose to study one or both of BL and SE alongside Principles of Tax (PTX) and Business Insight and Performance (BIP).

#### Norwich Professional Level - June 2025

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Week commencing:			10t	h				17ti	ı				24tł	h				31st					7tł	ı				141	th				21s	t	
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Available Study Combinations	М	Т	W	Т	F	М	Т	W	Т	F	Μ	Т	W	Т	F	М	Т	W	Т	F	М	Т	W	Т	F	М	Т	· W	/ Т	F	М	Т	w	Т	F
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2:2:2 BPT/BST	Т	Т	Т	Т	Т	Т		1										Т	Т	Т	Т	Т	Т												
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Audit & Assurance (AA)						т	т	т																			1	1					т		
Business Planning Tax (BPT)	Т	Т	Т			т													Т	Т		т	Т												
Business Strategy & Technology (BST)				т	Т													Т			Т														

			May							Ju	ne				
Week commencing:			26th					2nd					9th		
	26	27	28	29	30	2	3	4	5	6	9	10	11	12	13
Available Study Combinations	М	Т	W	Т	F	М	Т	W	Т	F	М	Т	W	Т	F
2:2:2 FAR/AA				EP	EP	EP	EP	EP	EP	EP	E				
2:2:2 BPT/BST				EP	EP	EP	EP	EP	EP	EP		Е	Ε		
For information, please find the classroom and exa subjects below:	m da	ites v	withi	n the	e ava	ilabl	e stu	ıdy c	omb	inati	ons o	of the	e ind	ividu	al
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Audit & Assurance (AA)						EP	EP		EP		E				
Business Planning Tax (BPT)						EP	EP		EP	EP		Е			
			\$	EP	EP		1	EP					Е		



EP Exam Preparation E Real Exam

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\*\* This day consists of an online teaching session in the morning, followed by a course exam in the afternoon.

There are three study methods available: Classroom Live Stream (dates shown above), Live Online or OnDemand.

A complimentary Data & IT module available on MyKaplan will enhance your Professional & Advanced Level Studies.

#### **Norwich Professional Level - December 2025**

					s	epte	embe	r								Octo	ober					Nc	ovem	ber	
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Available Study Combinations	Μ	Т	W	Т	F	Μ	Т	W	Т	F	М	Т	W	Т	F	М	Т	W	Т	F	М	Т	W	Т	F
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Financial Management (FM)									Т	Т	Т												Т	Т	т

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Week commencing:			24th	1				1st					8th		
	24	25	26	27	28	1	2	3	4	5	8	9	10	11	12
Available Study Combinations	М	Т	w	Т	F	М	Т	W	Т	F	М	Т	w	Т	F
2:2:2 FM/TC					EP	EP	EP	EP	EP	EP		Ε	Ε		
For information, please find the classroom and exa	m da	tes v	vithi	n the	e ava	ilable	e stu	dy co	ombi	natio	ons o	f the	indi	vidu	al
subjects below:															
Tax Compliance (TC)						EP	EP			EP		Е			
Financial Management (FM)					EP			EP	EP				Е		



\* Personalised days are studied flexibly online and there will not be a live session on these dates. The timetable dates provided for personalised days are indicative only. You ultimately have the flexibility to complete your personalised study in the period between the preceding and next classroom course dates as shown on the timetable.

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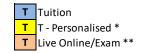
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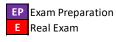
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#### Norwich Advanced Level - July 2025

				Ap	oril												May	,							
Week commencing:			21st					28th					5th					12th	1				19th		
	21	22	23	24	25	28	29	30	1	2	5	6	7	8	9	12	13	14	15	16	19	20	21	22	23
Available Study Combinations	Μ	Т	W	Т	F	Μ	Т	W	Т	F	М	Т	W	Т	F	Μ	Т	W	Т	F	М	Т	W	Т	F
ACS						Т	Т	Т													т	Т			
For information, please find the classroom and exa	ım d	ates	with	in th	e ava	ailab	le stu	udy c	omb	inati	ons	of th	inc	livid	ual s	ubjeo	cts b	elow	:		-	-			
Advanced Case Study (ACS)						Т	Т	Т													Т	Т			

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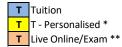
There are three study methods available: Classroom Live Stream (dates shown above), Live Online or OnDemand.

A complimentary Data & IT module available on MyKaplan will enhance your Professional & Advanced Level Studies.

#### Norwich Advanced Level - November 2025

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Week commencing:			1st					8th					15th					22th	l				29th	n	
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Available Study Combinations	М	Т	W	Т	F	М	Т	W	Т	F	М	Т	W	Т	F	М	Т	W	Т	F	М	Т	W	Т	F
CR/SBM			Т	Т	т				Т	Т	т							т	т	т	Т	Т			
For information, please find the classroom and exa	m da	tes v	vith	in the	e ava	ilabl	e stu	dy co	ombi	natio	ons o	of the	indi	vidu	al su	bject	s be	low:			-				
Corporate Reporting (CR)			Т	Т					Т	Т								Т	Т	Т					
Strategic Business Management (SBM)					т						Т										Т	Т			

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Week commencing:			13th	1				20th	1				27th	1				3rd		
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Available Study Combinations	М	Т	W	Т	F	М	Т	W	Т	F	М	Т	W	Т	F	М	Т	W	Т	F
CR/SBM						EP	EP	EP	EP	EP	EP	EP				E	Е			
For information, please find the classroom and exa	m da	ites v	withi	n the	ava	ilabl	e stu	dy co	ombi	natio	ons o	f the	e indi	vidu	al su	bject	s be	low:		
Corporate Reporting (CR)								EP	EP		EP	EP				E				
Strategic Business Management (SBM)						EP	EP			EP							Ε			



EP Exam Preparation E Real Exam

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There are three study methods available: Classroom Live Stream (dates shown above), Live Online or OnDemand.

A complimentary Data & IT module available on MyKaplan will enhance your Professional & Advanced Level Studies.