



# CFAB / ACA (ICAEW)

## Classroom and Classroom Live Streamed Timetable and Overview Planner 2024 Norwich

**PLEASE NOTE:**

In addition to classroom, all ACA courses in Norwich will be available via **Classroom Live Streamed**.

Visit the [CLS](#) page for more details



Version 8.0 Information last updated 09 July 2024

Please note: Information and dates in this timetable are subject to change.



# Flexible ways to study

We have a range of study options for you to choose from, and the good news is you don't have to stick to just one. You can select a different study option for each subject, if that works for you.

## Classroom

Study in your local centre with face to face tuition, through a structured programme with maximum tutor support.

All of our courses include online resources and ACA printed study materials.

## Classroom Live Streamed

This combines Kaplan's high quality in-classroom experience with the flexibility to study from wherever you want. You'll log in to live classroom sessions via Zoom, and will not only be able to see your tutor but also those students sitting in the actual classroom, making it feel like you are physically there. For availability please see the detailed timetable.

## Live Online

If your local centre isn't running a course at a time that suits you, you can also study via Live Online in the daytime or evening. Get the benefits of the traditional classroom, but with the flexibility of the online environment. The lessons are fully interactive, delivered live by our expert tutors, following the same exam focussed material and structure as traditional classroom courses.

## OnDemand

This is an online course with resources specifically designed for online learning. It gives you the best of both worlds, combining the structure of a tutor-led course, with the flexibility to start studying anytime, anywhere.

## Academic Support

Weekday		Weekend	
Monday - Thursday: 08:00 - 20:00	Friday: 08:00 - 17.30	Saturday: 09:00 - 17:00	Sunday and UK Bank Holidays: 09:00 - 13:00

[Choose your course >](#)

# Kaplan Pathway Options

Pathway	Certificate Level	Professional Sitting 1	Professional Sitting 2	Professional Sitting 3	Advanced Sitting 1	Advanced Sitting 2
3:3 Professional & Intense Advanced	First 4–6 months of study	FAR/AA/TC	FM/BST/BP	–	CR/SBM/ACS	–
3:3 Professional & Decoupled Advanced	First 4–6 months of study	FAR/AA/TC	FM/BST/BP	–	CR/SBM	ACS
2:2:2 Professional & Intense Advanced	First 4–6 months of study	FAR/AA	TC/FM	BST/BP	CR/SBM/ACS	–
2:2:2 Professional & Decoupled Advanced	First 4–6 months of study	FAR/AA	TC/FM	BST/BP	CR/SBM	ACS

If your preferred pathway is not available at your chosen Kaplan training location we will be able to provide your preferred pathway via our [Live Online ACA course offering](#).

Our Advanced Case Study Resit Courses are designed to allow learners to understand where their exam technique went wrong and show them how to improve it. To find out more about our Advanced Case Study Resit Courses please click [here](#).

Learners studying Certificate Level must sit their exam in the same calendar year as their course of study.

If the exam is sat in a different calendar year, updated study materials will be required.

Please ensure you study BPT **at the same time or after** TC as there is assumed knowledge from TC included within the BPT syllabus.



Please contact us using the details below to make a course booking on the timetable dates  
 0161 259 7400 [studentservices@kaplan.co.uk](mailto:studentservices@kaplan.co.uk) [www.kaplan.co.uk/courses/aca-icaew](http://www.kaplan.co.uk/courses/aca-icaew)

# Kaplan's ACA Course Durations 2024

Certificate Days			
Subject	Tutor-Led	OnDemand	Total
AC	7		7
AS	3		3
LAW		3	3
BTF		3	3
PTX	4		4
MI	4		4

Professional Days				
Subject	Tuition		Exam Prep	Total
	Tutor-Led	Personalised	Tutor-Led	
FAR	6	2	4	12
AA	3	0	3	6
TC	6	2	3	11
FM	5	1	3	9
BST	3	1	3	7
BPT	5	2	4	11
BPB	5	2	4	11
BPI	5	2	4	11

Classroom Course Times	
Weekday	09.00–16.30 (UK Time)

Advanced Days				
Subject	Tuition		Exam Prep	Total
	Tutor-Led	Personalised	Tutor-Led	
CR	5	2	4	11
SBM	3	1	3	7
ACS	5	0	5	10

First time learners must study and attend the Knowledge and Exam Preparation phases of the course. Individual phases of the course cannot be booked in isolation.

**Please note** that for evening and Live Online courses, one session equates to half a day.



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# ACA Course Information

This timetable details the courses that our centre is offering for the ACA exams.

Certificate Level	
AC	Accounting
AS	Assurance
BTF	Business Technology & Finance
PTX	Principles of Taxation
MI	Management Information
LAW	Law
EPA	End Point Assessment (1)

Professional Level	
FAR	Financial Accounting and Reporting IFRS (2)
AA	Audit & Assurance
TC	Tax Compliance
FM	Financial Management
BST	Business Strategy & Technology
BPT	Business Planning: Taxation (3)
BPB	Business Planning: Banking (3)
BPI	Business Planning: Insurance (3)

Advanced Level	
CR	Corporate Reporting
SBM	Strategic Business Management
ACS	Advanced Case Study (4)

(1) The EPA is a requirement of the Level 4 Apprenticeship and applies to apprentice students only - more details on this can be viewed [here](#).

(2) FAR can only be taken under IFRS. All Kaplan FAR students will receive complimentary access to our UK GAAP conversion course.

(3) Business Planning can be sat under either the Taxation, Banking or Insurance variant. Only a student with a workplace specialisation of Banking or Insurance should undertake the BPB or BPI exams - more details on this can be found [here](#). (4) A student may not attempt the Case Study until they have attempted all other exams. A student can sit all three Advanced Level assessments at the same session and still comply with this rule. A student may not attempt the Case Study until they have completed all but their last year of approved training by the end of the month in which the assessment is held.



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## Certificate Level - Second Half 2024

Week commencing:	September					November					December									
	9th					16th					11th					9th				
	9	10	11	12	13	16	17	18	19	20	11	12	13	14	15	9	10	11	12	13
	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F
Accounting (AC)	T	T	T	T	T	T	T													
Assurance (AS)								T	T	T										
Principles of Tax (PTX)											T	T	T	T						
Management Information (MI)																T	T	T	T	

T Tuition

Exams are sat on a computer at your local Kaplan centre. We recommend sitting 2 weeks after the course finishes. To book your exam please contact your local approved centre.

There are four study methods available: Classroom, Classroom Live Stream (dates shown above), Live Online or OnDemand

**PLEASE NOTE:** In addition to classroom, all ACA courses in Norwich will be available via Classroom Live Streamed. [Visit the CLS page](#) for more details.

## Professional Level - June 2024

Week commencing:	March					April					May														
	18th		25th			22nd			29th		6th														
	18	19	20	21	22	25	26	27	28	29	22	23	24	25	26	29	30	1	2	3	6	7	8	9	10
Available Study Combinations																									
2:2:2 FAR/AA	T	T			T	T	T				T	T	T	T	T	T									
Financial Management (FM)			T	T	T																		T	T	T
<b>For information, please find the classroom and exam dates within the available study combinations of the individual subjects below:</b>																									
Financial Accounting & Reporting (FAR)					T	T	T				T	T	T	T	T										
Audit & Assurance (AA)	T	T														T									
Financial Management (FM)			T	T	T																		T	T	T

Week commencing:	May					June									
	27th					3rd					10th				
	27	28	29	30	31	3	4	5	6	7	10	11	12	13	14
Available Study Combinations															
2:2:2 FAR/AA				EP	EP	EP	EP	EP	EP	EP	E				
Financial Management (FM)		EP	EP	EP											E
<b>For information, please find the classroom and exam dates within the available study combinations of the individual subjects below:</b>															
Financial Accounting & Reporting (FAR)				EP	EP	EP				EP	E				
Audit & Assurance (AA)						EP	EP	EP			E				
Financial Management (FM)		EP	EP	EP											E

<b>T</b>	Tuition	<b>EP</b>	Exam Preparation
<b>T</b>	T - Personalised *	<b>E</b>	Real Exam
<b>T</b>	Live Online/Exam **		

\* Personalised days are studied flexibly online and there will not be a live session on these dates. The timetable dates provided for personalised days are indicative only. You ultimately have the flexibility to complete your personalised study in the period between the preceding and next classroom course dates as shown on the timetable.

There are four study methods available: Classroom, Classroom Live Stream (dates shown above), Live Online or OnDemand.

Please ensure that you have completed the Data & IT module available on MyKaplan before you commence your Professional Level courses.

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## Professional Level - December 2024

Week commencing:	September					October														
	16th					23rd					7th					21st				
Available Study Combinations	16	17	18	19	20	23	24	25	26	27	7	8	9	10	11	21	22	23	24	25
2:2:2 FM/TC	T	T	T	T				T	T	T	T	T	T	T		T	T	T		
For information, please find the classroom and exam dates within the available study combinations of the individual subjects below:																				
Financial Management (FM)								T	T	T						T	T	T		
Tax Compliance (TC)	T	T	T	T							T	T	T	T						

Week commencing:	November					December									
	25th					2nd					9th				
Available Study Combinations	25	26	27	28	29	2	3	4	5	6	9	10	11	12	13
2:2:2 FM/TC	EP	EP	EP	EP	EP			EP				E	E		
For information, please find the classroom and exam dates within the available study combinations of the individual subjects below:															
Financial Management (FM)	EP	EP	EP										E		
Tax Compliance (TC)			EP	EP				EP			E				

<span style="background-color: #ADD8E6; padding: 2px;">T</span> Tuition	<span style="background-color: #800080; padding: 2px;">EP</span> Exam Preparation
<span style="background-color: #FFFF00; padding: 2px;">T</span> T - Personalised *	<span style="background-color: #FF0000; padding: 2px;">E</span> Real Exam
<span style="background-color: #FFDAB9; padding: 2px;">T</span> Live Online/Exam **	

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Please ensure that you have completed the Data & IT module available on MyKaplan before you commence your Professional Level courses.

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## Advanced Level - July 2024

Week commencing:	April															May									
	8th					15th					22nd					13th					20th				
<b>Available Study Combinations</b>	8	9	10	11	12	15	16	17	18	19	22	23	24	25	26	13	14	15	16	17	20	21	22	23	24
	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F
CS			T	T	T											T	T								
<b>For information, please find the classroom and exam dates within the available study combinations of the individual subjects below:</b>																									
Case Study (CS)			T	T	T											T	T								

Week commencing:	July																			
	1st					8th					15th					22nd				
<b>Available Study Combinations</b>	1	2	3	4	5	8	9	10	11	12	15	16	17	18	19	22	23	24	25	26
	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F
CS				EP	EP						EP	EP	EP					E		
<b>For information, please find the classroom and exam dates within the available study combinations of the individual subjects below:</b>																				
Case Study (CS)				EP	EP						EP	EP	EP					E		

T	Tuition	EP	Exam Preparation
T	T - Personalised *	E	Real Exam
T	Live Online/Exam **		

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## Advanced Level - November 2024

Week commencing:	August										September														
	19th					26th					2nd					9th					23rd				
<b>Available Study Combinations</b>	19	20	21	22	23	26	27	28	29	30	2	3	4	5	6	9	10	11	12	13	23	24	25	26	27
	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F
CR/SBM	T	T	T					T	T	T						T	T	T	T	T					
<b>For information, please find the classroom and exam dates within the available study combinations of the individual subjects below:</b>																									
Corporate Reporting (CR)		T	T						T	T						T	T	T							
Strategic Business Management (SBM)	T							T												T	T				

Week commencing:	October										November											
	14th					21st					28th					4th						
<b>Available Study Combinations</b>	14	15	16	17	18	21	22	23	24	25	28	29	30	31	1	4	5	6	7	8		
	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F		
CR/SBM						EP	EP	EP	EP	EP	EP	EP				E	E					
<b>For information, please find the classroom and exam dates within the available study combinations of the individual subjects below:</b>																						
Corporate Reporting (CR)									EP	EP	EP	EP				E						
Strategic Business Management (SBM)						EP	EP	EP									E					

<span style="background-color: #ADD8E6; border: 1px solid black; padding: 2px;">T</span>	Tuition	<span style="background-color: #800080; border: 1px solid black; padding: 2px;">EP</span>	Exam Preparation
<span style="background-color: #FFFF00; border: 1px solid black; padding: 2px;">T</span>	T - Personalised *	<span style="background-color: #FF0000; border: 1px solid black; padding: 2px;">E</span>	Real Exam
<span style="background-color: #FFDAB9; border: 1px solid black; padding: 2px;">T</span>	Live Online/Exam **		

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