



# CIMA Certificate BA

Interactive Timetable  
2022 - 2023 LiveOnline



Information last updated 2nd August 2022

Please note: Information and dates in this timetable are subject to change.



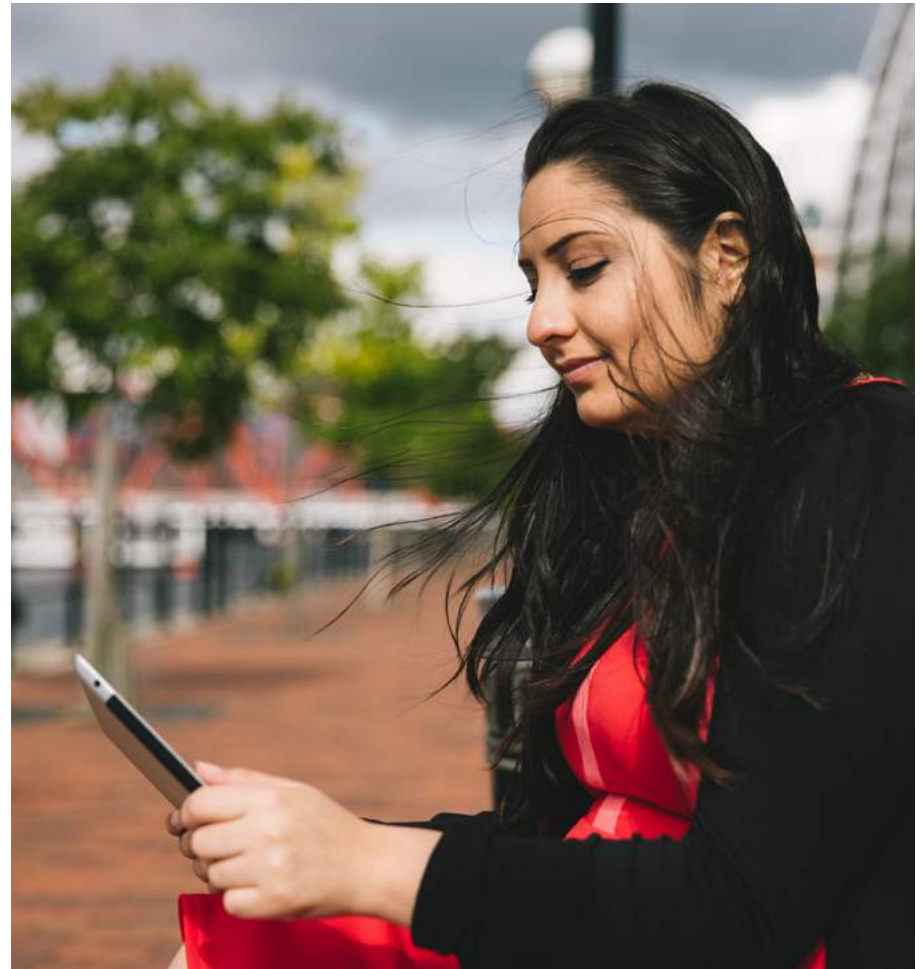
# Introduction

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The following pages detail the courses that our centre is offering for the CIMA Certificate in Business Accounting (CIMA Cert BA) qualification. There are also details of alternative courses offered by our Live Online (virtual classroom) centre.

## Your next steps:

1. Read the information on course funding options, including Apprenticeships and payment plans.
2. Review the timetables for your centre and Live Online and decide which courses you wish to enrol on to, please note these subjects can be studied in any order.
3. Contact us if you have any questions:
  - Email us: [studentservices@kaplan.co.uk](mailto:studentservices@kaplan.co.uk)
  - Call us to discuss or book on **(0)161 259 7400**
  - Visit: [www.kaplan.co.uk/courses/cima](http://www.kaplan.co.uk/courses/cima)
  - Find out about your [local centre](#)
4. **Enrol** on a course.
5. **Book** your exam.
6. Start or continue your CIMA studies and get one step closer to achieving your qualification.



# Choose the course that is right for you



## Classroom

Study in your local centre with face to face tuition, through a structured programme with maximum tutor support. All of our courses include CIMA approved printed study materials and online resources. Kaplan are the only official CIMA Publisher so only our materials are reviewed & approved by CIMA.



## Live Online

If your local centre isn't running a course at a time that suits you, you can also study via Live Online. Live Online offers you the benefits of the traditional classroom but with the flexibility of the online environment. The lessons are fully interactive, delivered live by our expert tutors following the same exam focussed material and structure as traditional classroom courses. All our courses include CIMA approved printed study materials and online resources. Live Online courses are available in the afternoon and evening so you have more choice.



## OnDemand

Gives the structure of an expert tutor-led course with the flexibility to start studying anytime, anywhere. OnDemand is a complete course designed to suit you and the way you like to study, so you can work through the syllabus at your own pace with a tutor guiding you every step of the way.



## Distance Learning

Study at a time and place that suits you with Kaplan Distance Learning. Our Distance learning courses include CIMA approved content provider study materials as standard. Tutor support is available by phone and email until 9pm most weekdays and even on weekends\*\*

[Choose your course >](#)



# 3 different ways to pay for your course:

View our CIMA funding options webpage [here](#).

## Apprenticeship\*

- ✓ Qualification can be studied as part of an Apprenticeship:
- ✓ If you are a Levy payer, you can use your Levy to fund the Apprenticeship with a maximum of £8,000\* coming out of your Levy pot.
- ✓ If you do not pay the Levy or have over-spent your Levy pot, the government will fund up to a maximum of 90% of the cost of the training meaning you pay the remaining 10% (a maximum of £800\*)  
Please note that the qualification is only part of on an Apprenticeship and skills and behavioural training will also be included as part of the study programme.
- ✓ Please refer to our Apprenticeship fact-sheet for further information or call 0161 259 7400.

## How do I apply?

- ✓ Call our Apprenticeship team on 0161 259 7400 if you meet the [eligibility criteria](#).
- ✓ We'll then help you find an CIMA Apprenticeship role in your area.
- ✓ You'll be allocated a personal assessor who will support you and your employer throughout your CIMA Certificate studies.

## Kaplan Payment Plan

- ✓ Available for Classroom, Live Online or Distance Learning students in the UK.
- ✓ A minimum spend of £500 is required.
- ✓ No interest charges or admin fees.
- ✓ Spread the cost over monthly payments for the duration of the purchased course(s), up to a maximum of 12 months.
- ✓ You can also include the cost of your computer based exam in the payment plan.

## How do I apply?

- ✓ [Read the information](#) and if you're interested in proceeding, fill in our online form.
- ✓ A member of our team will call you back to confirm the details and send you over the relevant forms.
- ✓ Once your application has been accepted, we'll enrol you on your courses, take your 10% deposit and set up the direct debit repayments.

## Pay directly

- ✓ If you're not eligible for one of the other funding options, you can still sign-up for a CIMA course with Kaplan.
- ✓ Buy individual courses or the whole qualification.
- ✓ You can pay online with a credit or debit card or via PayPal, or your employer may wish to sponsor you.

## How do I apply?

- ✓ Visit our [website](#).
  - ✓ Follow the easy-to-use instructions on our secure website.
- Any discounts will apply at the Checkout stage.

Buy 2 or more **Certificate courses** in the same transaction online and get a **20% discount** across the total course fees. This applies to all study methods.



# CIMA Certificate in Business Accounting (BA)

## July 2022 - June 2023 Classroom Timetable - LiveOnline

On this page you can see a summary of the courses offered, with the coloured sections showing which month each course **starts**. Full detailed course dates up to June 2023 are on the next pages. Please note course dates for the second half of 2023 will be available early 2023.

These subjects can be studied in any order. There may be more than one course per unit, so you can start your CIMA studies throughout the year.

You can choose from our Afternoon or Evening course options. Please note that all course end times are approximate.

We recommend that you study this qualification over 6-12 months; Apprentices must study over a minimum of 12 months.

More information on the Certificate in Business Accounting qualification is available [here](#).

**Special offer:** Buy 2 or more Cert BA courses in the same transaction across all study channels and get a 20% discount off the total course fees. T&Cs apply - see website for details.

Live Online		2022						2023						Fees £*		
		Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Course		
BA1	Fundamentals of Business Economics		W/E		E	W/D		A					E		£	579.00
BA2	Fundamentals of Management Accounting	E		A				E	W/D				W/E		£	579.00
BA3	Fundamentals of Financial Accounting	E						E	W/E			W/D	A		£	579.00
BA4	Fundamentals of Ethics, Corporate Governance & Business Law	W/D	A			E	W/E	W/D				E			£	579.00
EPA	End Point Assessment	A						A								Apprenticeship students only

A	Afternoon Course. Course timings: 13:00 - 15:30
E	Evening Course. Course timings: 18:00 - 20:30

W/D	Weekday Course. Course timings: 09:30 - 16:30
W/E	Weekend Course. Course timings: 09:30 - 16:30

A	Apprenticeship students only. Course timings: 12:00 - 14:30
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All course end times are approximate

\*Course fees are valid for bookings completed by 30th June 2022.

Further self study courses are available all year around via [OnDemand](#) or [Distance Learning](#).

Don't forget to book your computer based exams with us too. It is easy to book [online](#). Recommended exam dates are shown on the following pages. Our results show clearly that sitting your exam in line with our recommendations gives you a better chance of passing.

# Live Online Certificate Level - Weekday Courses

Jul - Dec 2022		Jul			August			Sep	November				Dec
		Fri	Tue	Wed	Week of	Tue	Tue	Tue	Tue	Week of			
		15	16	31	19	1	8	15	22	5			
BA1	Fundamentals of Business Economics					C	C	C	C	OT			
BA2	Fundamentals of Management Accounting												
BA3	Fundamentals of Financial Accounting												
BA4	Fundamentals of Ethics, Corporate Governance & Business Law	C	C	C	OT								

Jan - Jun 2023		January			February			March			April			May		
		Fri	Fri	Fri	Week of	Mon	Mon	Tue	Wed	Week of	Tue	Tue	Tue	Tue	Tue	Week of
		13	20	27	6	20	27	7	8	20	4	11	18	2	9	22
BA1	Fundamentals of Business Economics															
BA2	Fundamentals of Management Accounting					C	C	C	C	OT						
BA3	Fundamentals of Financial Accounting										C	C	C	C	C	OT
BA4	Fundamentals of Ethics, Corporate Governance & Business Law	C	C	C	OT											



Course Date



Objective Test recommended exam week

Please note the information and dates in this timetable are subject to change. If you have printed this timetable please ensure you have checked the latest dates online.

# Live Online Certificate Level - Afternoon Courses

Jul - Dec 2022		July						August						September			October				Nov					
		Mon	Tue	Mon	Tue	Thu	Mon	Tue	Mon	Thu	Mon	Mon	Tue	Thu	Week of	Tue	Thu	Tue	Tue	Tue	Tue	Tue	Tue	Week of		
		11	12	18	19	21	25	26	1	4	8	15	16	18	29	20	22	27	4	11	18	25	1	14		
BA1	Fundamentals of Business Economics																									
BA2	Fundamentals of Management Accounting																	C	C	C	C	C	C	C	C	OT
BA3	Fundamentals of Financial Accounting																									
BA4	Fundamentals of Ethics, Corporate Governance & Business Law	C		C			C		C		C	C														OT
EPA	End Point Assessment		C		C	C	C	C		C			C	C												

Jan - Jun 2023		January							February							Mar	April		May					June						
		Thu	Fri	Wed	Thu	Fri	Wed	Thu	Fri	Thu	Wed	Thu	Wed	Thu	Thu	Tue	Thu	Week of	Thu	Thu	Thu	Tue	Thu	Thu	Thu	Thu	Tue	Thu	Week of	
		5	6	11	12	13	18	19	20	26	1	2	8	9	16	21	23	6	20	27	4	9	11	18	25	1	6	8	19	
BA1	Fundamentals of Business Economics	C			C			C		C		C		C	C		C	OT												
BA2	Fundamentals of Management Accounting																													
BA3	Fundamentals of Financial Accounting																													
BA4	Fundamentals of Ethics, Corporate Governance & Business Law																													
EPA	End Point Assessment		C	C		C	C		C		C		C			C														



Course Date



Objective Test recommended exam week

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# Live Online Certificate Level - Evening Courses

Jul - Dec 2022		July						August							September			October						November							Dec								
		Mon	Mon	Mon	Wed	Mon	Wed	Mon	Wed	Mon	Wed	Mon	Wed	Mon	Wed	Tue	Wed	Mon	Wed	Week of	Tue	Thu	Tue	Wed	Thu	Tue	Wed	Tue	Wed	Thu	Wed	Tue	Wed	Wed	Week of	Week of			
		4	11	18	20	25	27	1	3	8	10	15	17	22	24	30	31	5	7	19	11	13	18	19	20	25	26	1	2	3	9	15	16	23	28	5			
BA1	Fundamentals of Business Economics																				C	C	C		C	C		C										OT	
BA2	Fundamentals of Management Accounting				C		C		C		C		C		C		C	OT																					
BA3	Fundamentals of Financial Accounting	C	C	C		C		C		C		C		C		C		C		OT																			
BA4	Fundamentals of Ethics, Corporate Governance & Business Law																							C			C		C		C		C	C			OT		

Jan - Jun 2023		January						February							March						April						May						June					
		Tue	Thu	Tue	Thu	Tue	Thu	Tue	Thu	Tue	Thu	Tue	Thu	Tue	Thu	Tue	Thu	Tue	Thu	Week of	Week of	Tue	Wed	Wed	Tue	Wed	Wed	Tue	Tue	Wed	Tue	Wed	Tue	Wed	Wed	Week of	Week of	
		10	12	17	19	24	26	31	2	7	9	14	21	23	28	2	7	9	14	20	27	4	5	12	18	19	26	2	9	10	16	17	23	24	31	5	12	
BA1	Fundamentals of Business Economics																																					OT
BA2	Fundamentals of Management Accounting		C		C		C		C		C		C		C		C		OT																			
BA3	Fundamentals of Financial Accounting	C		C		C		C		C	C		C		C		C		C		OT																	
BA4	Fundamentals of Ethics, Corporate Governance & Business Law																																					OT



Course Date



Objective Test recommended exam week

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# Live Online Certificate Level - Weekend Courses

Jul - Dec 2022		August				Sep	November			Dec
		Sat	Sat	Sat	Sat	Week of	Sat	Sat	Sat	Week of
		6	13	20	27	12	5	12	19	5
BA1	Fundamentals of Business Economics	C	C	C	C	OT				
BA2	Fundamentals of Management Accounting									
BA3	Fundamentals of Financial Accounting									
BA4	Fundamentals of Ethics, Corporate Governance & Business Law						C	C	C	OT

Jan - Jun 2023		February				March		May				Jun
		Sat	Sat	Sat	Sat	Sat	Week of	Sun	Sun	Sun	Sun	Week of
		4	11	18	25	4	13	7	14	21	28	5
BA1	Fundamentals of Business Economics											
BA2	Fundamentals of Management Accounting							C	C	C	C	OT
BA3	Fundamentals of Financial Accounting	C	C	C	C	C	OT					
BA4	Fundamentals of Ethics, Corporate Governance & Business Law											

C
OT

Course Date

Objective Test recommended exam week

Please note the information and dates in this timetable are subject to change. If you have printed this timetable please ensure you have checked the latest dates online.